**Statement of Notice and Takedown**

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If you have questions or concerns about the use of specific works, please contact us immediately.

Inquiries may be directed to openprairie@sdstate.edu

Please include the following in your request:

1. Your contact information: name, email address, physical address, and telephone number

2. Titles of the specific materials

3. URLs of the specific materials

4. Your request that details the reason you believe copyright has been violated

5. A statement to clarify that:

a. you, or as an authorized agent, have rights to the item(s) and that you have a good-faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law

b. a statement, under penalty of perjury, that the information in this notification is accurate

6. Your physical or electronic signature

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