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## Administration Office Records

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# Administration Office Records

## Finding Aid

South Dakota State University Archives and Special Collections  
Briggs Library (SBL) Room 241 Box 2114  
1300 North Campus Drive  
Brookings, SD 57007  
Phone: 605-688-5094  
Email: [arcrefs@sdstate.edu](mailto:arcrefs@sdstate.edu)

## Collection Summary

### *Identifier*

UA 3.0

### *Title*

Administration Office Records

### *Creator*

Vice President for Administration, South Dakota State University

### *Dates*

1987-1989, 2010

### *Extent*

0.21 linear feet -- 1 small document case

### *Language*

English

### *Repository*

South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

### *Access note*

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

### *Preferred Citation*

*Name of item.* Administration Office Records. UA 3.0. South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

### *Abstract*

The Executive Vice President for Administration provides leadership and supervision for the support, service, and administrative units on campus.

This collection is composed of a file dealing with the strategic plan of South Dakota State University in 1987-1989 and an open house invitation for Vice President Mike Reger's retirement.

## **Historical Note**

The Executive Vice President for Administration provides leadership and supervision for the support, service, and administrative units on campus. Overall responsibilities include financial management, personnel services, buildings and grounds, student services, legal affairs, public relations, policy development, campus planning, and support for alumni and foundation affairs.

## **Contents Note**

This collection is composed of a file dealing with the strategic plan of South Dakota State University in 1987-1989 and an open house invitation for Vice President Mike Reger's retirement.

## **Key Words**

South Dakota State University – Administrators

Reger, Mike

## **Administrative Information**

### *Conditions Governing Access*

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Arranged and Described by

Crystal J. Gamradt, 2010 July 21.

## Container List

<b>Box</b>	<b>Folder</b>	<b>Description</b>	<b>Date(s)</b>
1	1	Mike Reger retirement (open house invitation)	2010
1	2	Strategic planning	1987-1989