

South Dakota State University

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Reports

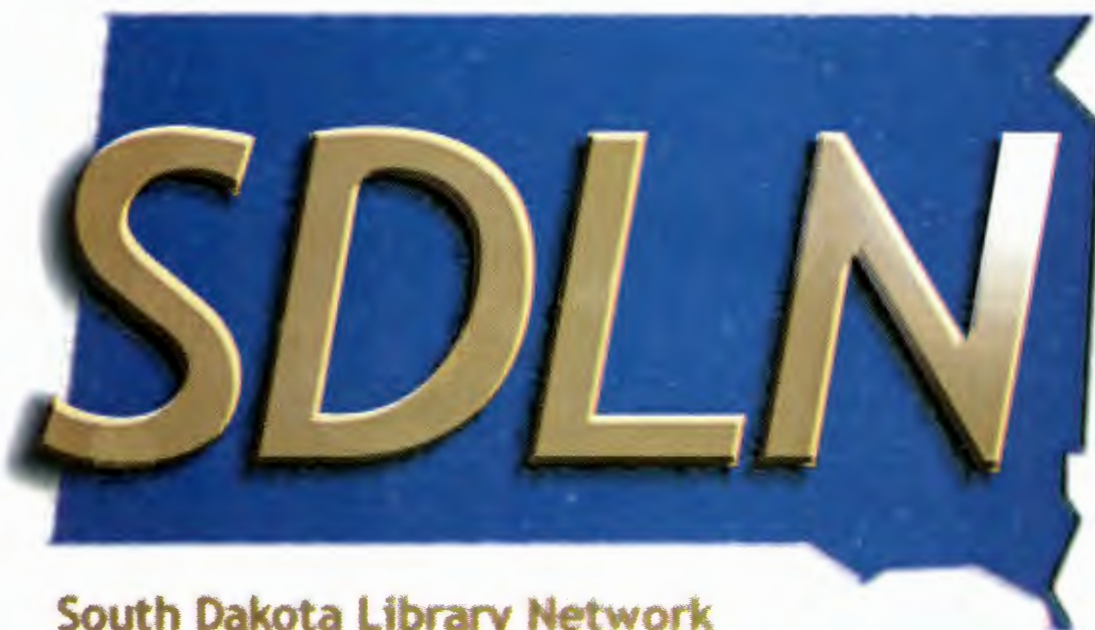
Hilton M. Briggs Library

1999

South Dakota Library Network Annual Report & Factbook 1999

South Dakota Library Network

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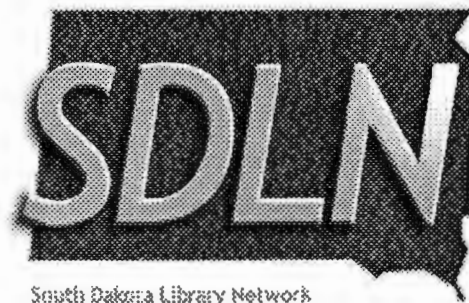


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South Dakota
State University
Library

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Edited by Gary Johnson, Network Operations Director
and Ellery Grey, Staff
South Dakota Library Network
Spearfish, SD

Published by the South Dakota Library Network, 1999

HILTON M. BRIGGS LIBRARY
South Dakota State University
Brookings, SD 57007-1002

The South Dakota Library Network

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Information: <http://www.sdln.net>
 Online search: <http://webpals.sdln.net>

South Dakota Library Network - The Purpose

The South Dakota Library Network (SDLN) provides a seamless information structure publicly accessible to all residents of the State. SDLN's librarians work collaboratively to align emerging technologies to leverage the State's existing library resources to meet patron needs. Over four million items and numerous electronic databanks are available via SDLN, offering every South Dakota resident access to a growing body of resources, regardless of the location of the information or the resident. SDLN provides current information technologies, services, and resources that most South Dakota libraries would not be able to afford independently. SDLN is funded solely by member libraries cooperating to share resources among more than 200 school, public, private, academic, tribal, medical, government, and corporate libraries.

Currently, SDLN offers these computer services:

- Online Public Access Catalog (OPAC)
 - Showing holdings of 50 South Dakota libraries
- Reference Databases (Periodical indexes and other databases)
 - Licensed commercial databases
 - South Dakota databases
- Cataloging
- Circulation
- Media Booking
- Interlibrary Loan
- Serials Control
- Acquisitions
- Inventory Control
- Internet Services, including
 - Periodicals Full Text (academic, general, and business periodicals)
 - Email for public library staff

SDLN Highlights of 1999

- Added the following libraries. SDLN members now include 52 libraries.
 - Lake Central School District: Madison High School, Madison Middle School
 - Avera McKennan Hospital Library
- Decision made to add "Book Reviews" with the "Books in Print" Database.
- Decision made to upgrade our PALS server to a Unisys Clearpath, thus extending our use of current library automation up to five more years. This expenditure will be made in FY2000 with our reserve funds.

"Having used interlibrary loan systems all over the United States, especially in Ohio and Washington State, I can honestly say from experience that South Dakota has the best state ILL system available. I have been told items are unavailable when using other systems yet have received information and response within five days through the South Dakota Library Network."

A State Library Patron

South Dakota Library Network - The Mission

The mission of the South Dakota Library Network is to enable all libraries within South Dakota to provide the State's residents with the information they need, when they need it, and where they need it.

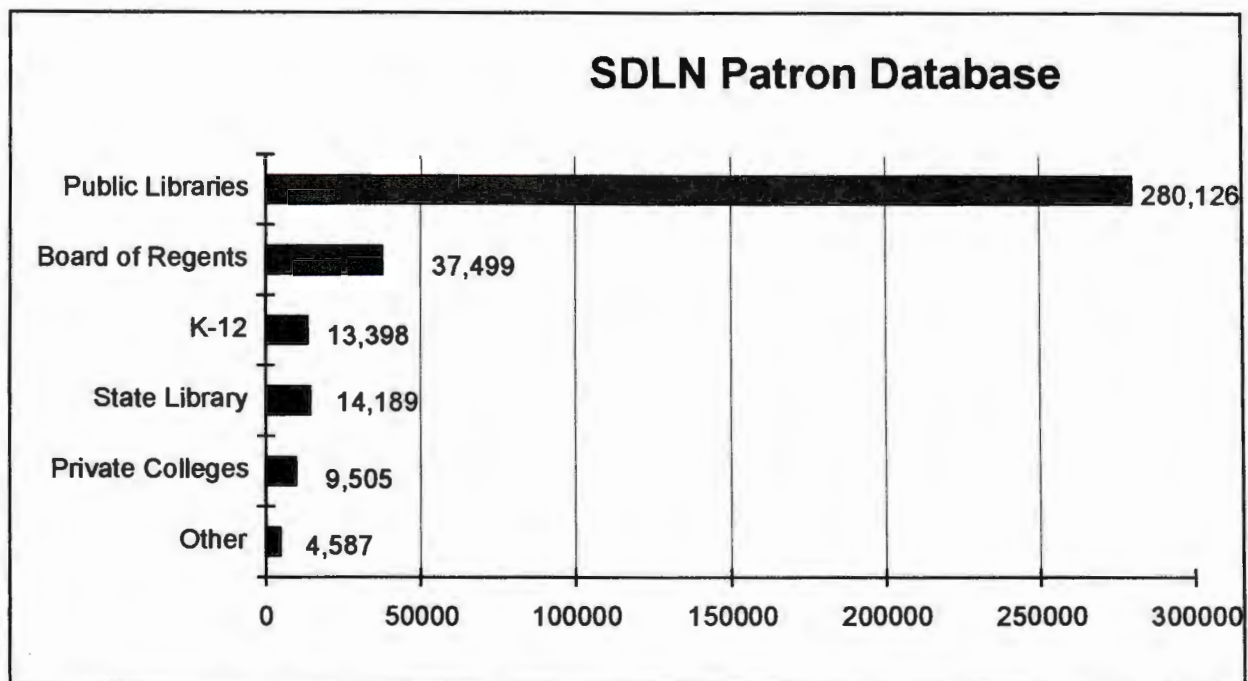
South Dakota Library Network - The Vision

The vision of the South Dakota Library Network is to expand and improve its existing electronic information system allowing all residents immediate and seamless access to the following types of information:

- Global information resources: international, national;
- State and regional information resources: information from state governments, regional or statewide agencies and associations;
- Local information resources: from library collections, newspapers, historical societies, municipalities, archives, and other unique collections.

Librarians, as information professionals, will be empowered by SDLN to assist residents in navigating their way among information resources. The new SDLN system will be intuitive, so that people, young and old, operating with a variety of computer skills, will be able to find what they need—whether a book, a journal article, online texts, images, a song, or a video clip. The network will facilitate the delivery of those resources, online if appropriate and possible, or physically if not available electronically.

SDLN will strengthen rural and school libraries by providing networked information resources and a vehicle to access resources to supplement a local library's information needs. Furthermore, SDLN will foster a sense of statewide community, reducing geographic and economic barriers by dramatically improving the information available to present and future generations of South Dakotans.



South Dakota Library Network - Goals

GOAL 1: The South Dakota Library Network will provide a basic set of information resources to every library in the state, regardless of size or type. SDLN will provide South Dakota libraries with online access to current events, medical, marketing, investment, consumer, and other types of information. The network will include hundreds of articles with full content, which could be immediately printed or e-mailed. Network licensing and statistical tracking will insure copyright compliance. The members of SDLN will work together to offer training to librarians to maximize full use of the system.

Criteria of success:

- Increase number of participating libraries and/or increase the level of participation in SDLN.
- Increase formal training opportunities sponsored by SDLN both in-person and electronically.

GOAL 2: The South Dakota Library Network will facilitate the collaboration and cooperation of libraries of all types to form groups for the purpose of obtaining access to specialized information resources. Since libraries' needs are diverse, a mechanism must exist for small groups of libraries with similar needs to form consortia, which can benefit from economies of scale. In this way, libraries which may have been unable to afford access individually to certain databases will be able to pool resources and share costs.

Criteria of success:

- Increase in number of databases, especially full-text, provided through SDLN via licensing agreements and/or direct links.
- Increase in number of cooperating libraries, thereby increasing the effectiveness of the economies of scale.

GOAL 3: The South Dakota Library Network will provide an information structure to support seamless education from elementary through post-secondary. A graphical user interface (GUI) will allow SDLN to customize screens for different audiences. Elementary school libraries and children's rooms in public libraries will feature menus with colorful graphics appealing to youth. The completion of the Wiring the Schools Project coupled with a new SDLN pricing structure provide momentum for expanding membership in SDLN bringing the possibility of unprecedented information access to any school district in South Dakota.

Criteria of success:

- Increase in number of school libraries who are participating members of SDLN.
- Increase in training opportunities sponsored by SDLN for school librarians both in-person and electronically.

GOAL 4: The South Dakota Library Network will work to improve South Dakota libraries' ability to provide interlibrary loan of books, magazine articles, and other materials. Through SDLN, member libraries make their catalogs available via the Internet. SDLN makes it easy to search these catalogs and to identify which library owns a particular book, magazine, CD, or video. With ready access to bibliographic citations about books and articles, library patrons are likely to demand quick and efficient delivery of items not available in the local library. These needs are addressed through a statewide contract with a courier delivery service for books and other returnable items and fax or electronic delivery of short articles. This service is a key component to any quality distance education program offered in South Dakota.

Criteria of success:

- Increase in number of registered users represented in the SDLN database.
- Increase in unmediated interlibrary loan transactions.

South Dakota Library Network – Goals (continued)

GOAL 5: The South Dakota Library Network will expand and integrate access to high-quality, fee-based information services from commercial suppliers. SDLN has developed access to several in-state databases including the *Argus Leader* Index and the index to historical Deadwood newspapers. SDLN will actively seek other opportunities to provide access to South Dakota's electronic resources. SDLN has developed a World Wide Web site with links to many resources on the Internet, most of which are free.

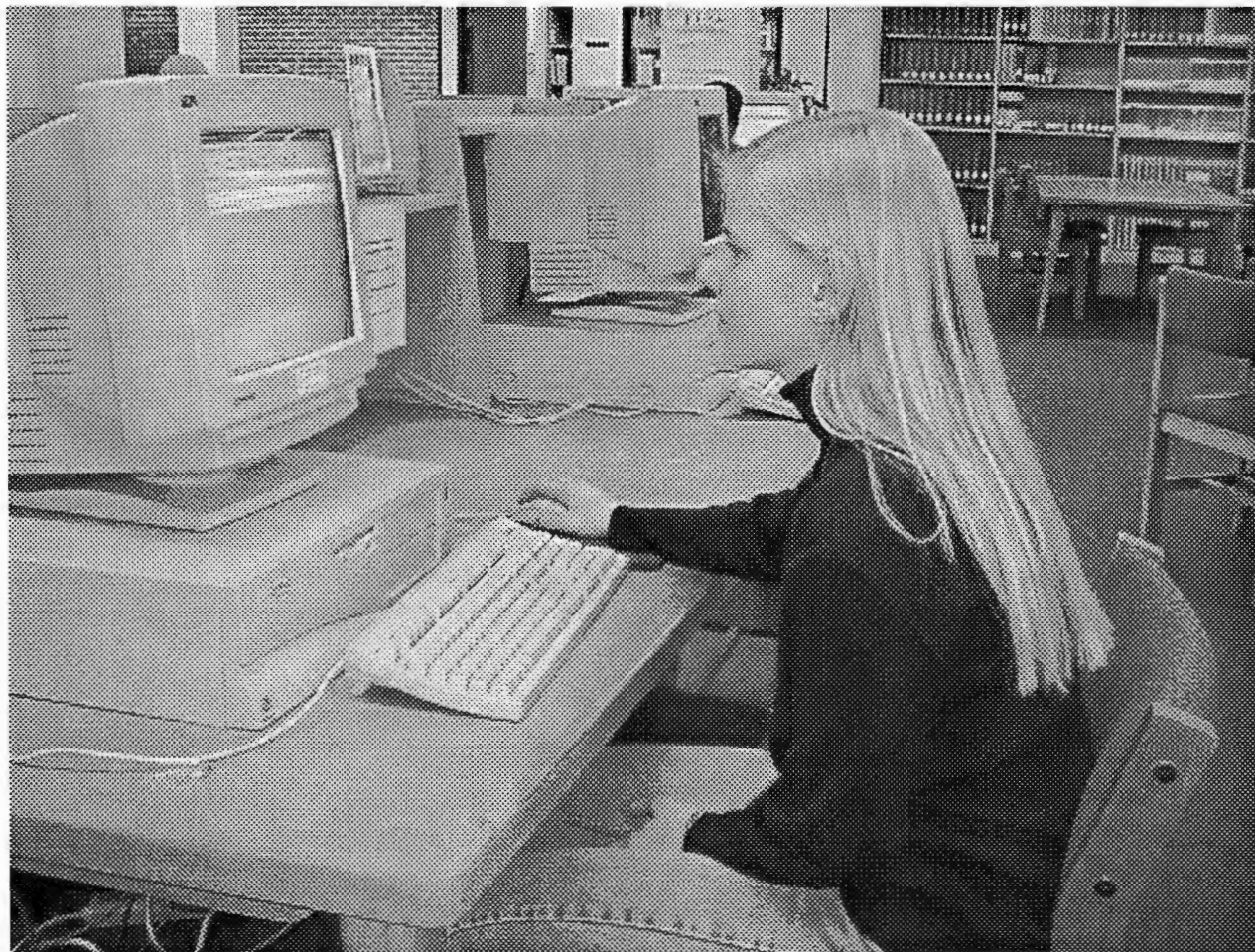
Criteria of success:

- Increase in the number of links to South Dakota and regional web sites via SDLN.
- Increase in the use of SDLN's links to sites recommended by the SDLN home page.

GOAL 6: The South Dakota Library Network will leverage existing State resources and will comply with no less than the minimum State standards for information technology. These standards may be found at www.state.sd.us/state/executive/boa/computers/standards/configstd.htm. These standards may be exceeded if doing so will provide better service to SDLN users.

Criteria of success:

- The number of State resources that SDLN contains in its database, that SDLN makes use of, and to which SDLN is linked.
- The degree to which SDLN hardware and software comply with State standards.



Augustana College student uses electronic resources in the Mikkelsen Library in Sioux Falls

SDLN Full Member Institutions

(As of July 1, 1999)

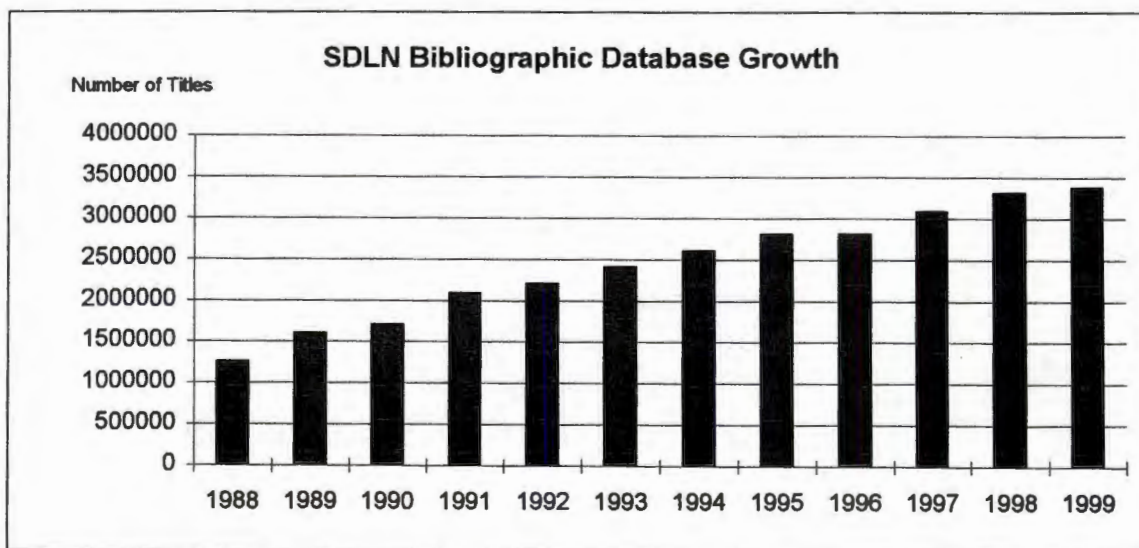
<i>Member Library</i>	<i>Library Symbol</i>	<i>Director/ Tech Contact</i>	<i>Phone</i>	<i>Transactions</i>	<i>Patrons</i>	<i>Collections</i>	<i>Costs Billed</i>
Alexander Mitchell Library 519 S Kline Street Aberdeen, SD 57401-4495	AML	Pam Lingor	626-7097	1,245,908	12,790	92,210	\$ 25,684
Augustana College Mikkelsen Library 2001 S. Summit Sioux Falls, SD 57197-0001	SDA	Ronelle Thompson Deb Hagemeyer	336-4921	1,014,355	3,176	195,793	\$ 29,924
Avera McKennan Hospital P.O. Box 5045 Sioux Falls, SD 57117-5045	MKE	Fran Rice	322-8488	15,133	4	7,898	\$ 2,162
Black Hills State University E Y Berry Library 1200 University Avenue Spearfish, SD 57799-1797	BHS	Ed Erickson Jaci West	642-6833	949,744	4,170	176,346	\$ 28,709
Brookings Public Library 515 3rd Street Brookings, SD 57006-2077	SBR	Elvita Landau Cathy Enlow	692-9407	1,172,117	12,291	76,187	\$ 21,353
Dakota State University Karl E Mundt Library 820 North Washington Madison, SD 57042-1799	DSU	Ethelle Bean Linda Stroeber	256-5207	643,139	2,675	80,366	\$ 15,359
Dakota Wesleyan University Layne Library 1200 W University Avenue Mitchell, SD 57301-4398	SDW	Kevin Kenkel	995-2618	394,610	1,522	54,244	\$ 12,840
Deadwood Public Library 435 Williams Street Deadwood, SD 57732-1113	DWD	Terri Davis	578-2821	759,017	3	5,360	\$ 2,468
Ellsworth Air Force Base Lib 2650 Doolittle Drive EAFB, SD 57706-4820	FGH	Cindi Mullins Diane Bannister	385-1687	552,229	3,041	37,190	\$ 10,070
EROS Data Center Don Lee Kulow Memorial Lib USGS/EROS Data Center Sioux Falls, SD 57198-0001	GIE	Laurie Ortega	594-6565	12,566	246	4,443	\$ 5,667
Grace Balloch Memorial Library 625 Fifth Street Spearfish SD 57783-2311	SPF	Elaine Perry	642-1330	641,661	6,912	34,120	\$ 10,497

<i>Member Library</i>	<i>Library Symbol</i>	<i>Director/ Tech Contact</i>	<i>Phone</i>	<i>Transactions</i>	<i>Patrons</i>	<i>Collections</i>	<i>Costs Billed</i>
Huron Public Library 521 Dakota Avenue South Huron, SD 57350-2797	HPL	Colleen Smith	352-3778	729,531	6,912	66,101	15,593
Lake Central School District				136,082	580	17,452	\$2,161
Madison High School 800 NE Ninth Madison, SD 57042-1199	MHS	Kitty Kringen	256-7706	96,195	578	14,561	NA
Madison Middle School 830 NE Ninth Madison, SD 57042-1199	MDE	Maxine Swanson	256-7717	39,887	2	2,891	NA
Madison Public Library 209 East Center Madison, SD 57042-2998	MPL	Nance Sabbe	256-7525	101,598	3	35,941	\$6,272
Mitchell Public Library 221 N Duff Street Mitchell, SD 57301-2596	MIT	Jackie Hess	995-4080	782,019	10,699	56,847	17,100
Mount Marty College 1105 W Eighth Street Yankton, SD 57078-3724	MMC	Sandra Brown Jane Jensen	668-1555	189,977	1,271	61,460	11,281
North American Baptist Seminary Kaiser-Ramaker Library 1525 South Grange Street Sioux Falls, SD 57105-1599	SDN	Paul Roberts	336-6588	129,621	336	53,057	9,928
Northern State University Beulah Williams Library 1200 South Jay Street Aberdeen, SD 57401-7198	NSU	Phil Mulvaney Jackie Hanson	626-2645	1,287,732	3,220	139,015	26,636
Oglala Lakota College P.O. Box 310 Kyle, S.D. 57752-0310	SDO	Teresa Nieto	455-2321	83842	1020	25,309	5,790
Phoebe Apperson Hearst Free Library 315 West Main Lead, SD 57754-1604	LEA	Lee Ann Paananen	584-2013	14,558	1	121	1,066
Presentation College Library 1500 N Main Street Aberdeen, SD 57401-1299	PRN	Arvyce Burns Karen Maier	229-8468	158,560	644	36,623	9,168

<i>Member Library</i>	<i>Library Symbol</i>	<i>Director/ Tech Contact</i>	<i>Phone</i>	<i>Transactions</i>	<i>Patrons</i>	<i>Collections</i>	<i>Costs Billed</i>
Rapid City Public Library 610 Quincy Street Rapid City, SD 57701-3655	RCP	Greta Chapman Arlan Wipf	394-4171	3,699,941	32,509	105,921	47,844
Rapid City Regional Hospital Health Sciences Library P O Box 6000 Rapid City, SD 57709-6000	RCR	Pat Hamilton Michael Bossen	341-7101	116,220	1,296	10,421	7,068
Rawlins Public Library 1000 E Church Street Pierre, SD 57501-2299	RPL	Pat Weeldreyer	773-7421	755,625	9,157	39,694	14,809
Sinte Gleska University P O Box 107 Mission, SD 57555-0107	SGC	Rachel Linovall George Ludvik	856-2355	51,302	1512	32,331	6,033
Siouxland Libraries 201 N Main Street Sioux Falls, SD 57104-6002	SDD	Jim Dertien Donna Cramner	367-7081	118,650	3,091	-	11,114
Sioux Falls School District 201 E. 38th Street Sioux Falls, SD 57105-5898	SFS	Linda Macrae	367-7951	1,457,996	12818	146,508	37,575
Anne Sullivan Elementary 3701 E 3rd Street Sioux Falls, SD 57103	ASE	Sandra Garnas	367-6084	96,031	834	7,409	NA
Axtell Park Middle School 201 North West Avenue Sioux Falls, SD 57104-2855	APM	Karen Medema	367-7647	89,912	1,033	12,321	NA
Edison Middle School 2101 S West Avenue Sioux Falls, SD 57105-2599	EMS	Vicki Helwig	367-7643	101,975	976	17,258	NA
John B Harris Elementary 3501 E 49th Street Sioux Falls, SD 57103-5849	JHE	Helen Nelson	371-4111	135,081	639	8,714	NA
Lincoln High School 2900 S Cliff Avenue Sioux Falls, SD 57105-5199	LHS	Mary Osthus	367-7987	171,106	1,902	16,949	NA
Memorial Middle School 1401 S Sertoma Avenue Sioux Falls, SD 57106-5800	MMS	Maria Ceretti	362-2785	144,906	927	9,030	NA
Patrick Henry Middle School 2200 S 5th Street Sioux Falls, SD 57105-4099	PHM	Mary Homan	367-7639	128,593	1,249	18,741	NA

<i>Member Library</i>	<i>Library Symbol</i>	<i>Director/ Tech Contact</i>	<i>Phone</i>	<i>Transactions</i>	<i>Patrons</i>	<i>Collections</i>	<i>Costs Billed</i>
Roosevelt High School 6600 W 41st Street Sioux Falls, SD 57106-1287	RHS	Brenda Erickson	362-2869	280,130	1,916	18,711	NA
Washington High School 501 N Sycamore Avenue Sioux Falls, SD 57110	WHS	Richard Lettow	367-7980	182,104	2,130	19,917	NA
Whittier Middle School 930 E 6th Street Sioux Falls, SD 57103-1399	WMS	Louise Johnson	367-7620	128,133	1,211	16,767	NA
South Dakota School of Mines and Technology Devereaux Library 501 E St Joseph Rapid City, SD 57701-3995	SMT	Patty Andersen Cindy Davies	394-2418	910,630	3,602	160,140	22,011
South Dakota State Archives Cultural Heritage Center 900 Governors Drive Pierre, SD 57501-2217	SDH	Richard Popp	773-5521	22,539	12	16,569	6,007
South Dakota State Library 800 Governors Drive Pierre, SD 57501-2294	SDS	Suzanne Miller Ann Eichinger	773-3131	1,376,794	12,271	230,888	34,320
South Dakota State University H M Briggs Library P O Box 2115 Brookings, SD 57007-1098	SDB	Steve Marquardt B.J. Kim	688-5106	3,355,405	12,394	435,612	71,449
Southeast Technical Institute 2301 Career Place Sioux Falls, SD 57107-1302	STI	Jean Anstine David Neuberger	367-7624	49,098	24	3,713	5,849
Sturgis Public Library 1040 Second Street Sturgis, SD 57785-1595	STG	Rita Schwartz	347-2624	500,911	6,216	30,532	10,931
University of Sioux Falls Mears Library 1101 W 22nd Street Sioux Falls, SD 57105-1699	SDF	Judy Clauson Karen Scarborough	331-6664	205,124	1,906	56,294	11,609
University of South Dakota I D Weeks Library 414 E Clark Street Vermillion, SD 57069-2390	USD	John VanBalen Joe Edelen	677-5371	2,926,017	8,925	388,288	57,451

<i>Member Library</i>	<i>Library Symbol</i>	<i>Director/ Tech Contact</i>	<i>Phone</i>	<i>Transactions</i>	<i>Patrons</i>	<i>Collections</i>	<i>Costs Billed</i>
USD School of Medicine	MED	Dave Hulkonen	677-5347	800,270	2,616	48,710	12,942
Lommen Health Sciences Library 414 E Clark Street Vermillion, SD 57069-2390		Heidi Nickisch		799,087	2264	37761	NA
Wegner Health Sciences Info. Ctr. 1400 W 22nd Street, Suite 100 Sioux Falls, SD 57105-1570	WEG	Kay Wagner Vicki Carlson	357-1400	1,183	352	10,949	NA
University of South Dakota McKusick Law Library 414 E Clark Street Vermillion, SD 57069-2390	SDL	John Hageman Sherry Velin	677-5259	519,079	20	28,405	10,160
Vermillion Public Library 18 Church Street Vermillion, SD 57069-3093	LVE	Jane Larson	677-7060	623,034	8,057	66,556	15,559
Watertown Regional Library P O Box 250 Watertown, SD 57201-0250	WAT	Michael Mullin	882-6220	1,055,932	11,428	63,728	17,728
Yankton Community Library 515 Walnut Yankton, SD 57078-4042	YCL	James Scholtz	668-5275	620,719	9,750	56,268	13,273
Dial Access and System Administration				2,081,707			
Totals				33,857,027	225,133	3,388,640	\$ 683,460



FY99 SDLN Remote Access Members

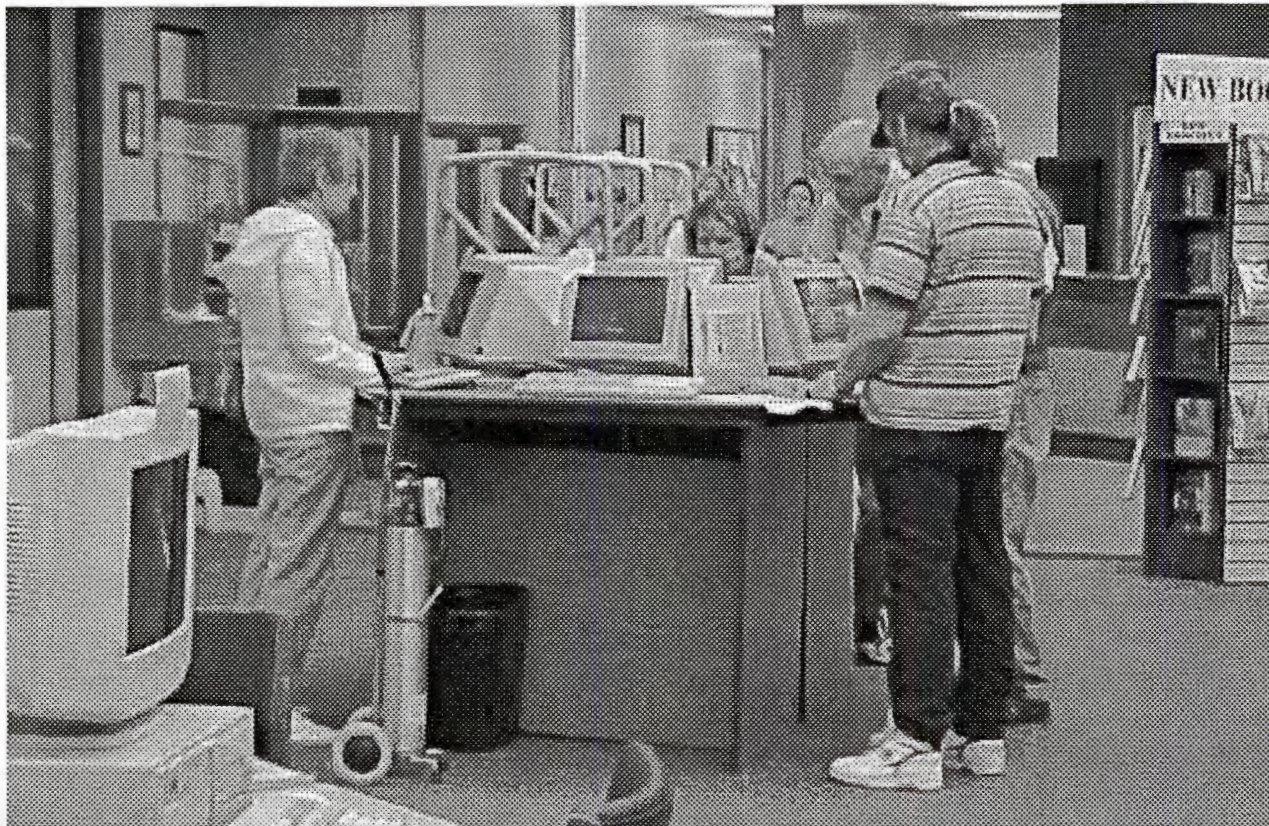
SCHOOLS (104 basic, 30 ILL*)

Aberdeen Central High School	Lead-Deadwood Schools
Agency Village: Tiospa Zina Tribal School*	Lemmon School District
Alcester High School*	Lennox School District*
Alexandria: Hanson School District*	Leola School District
Avon Public School	Marion School District
Baltic High School	Marty Indian School
Belle Fourche School District	McIntosh School
Beresford School Library*	McLaughlin High School
Bison School District*	Mellette: Northwestern School District*
Bonesteel	Miller School/Hand County
Bowdle School District*	Miller: Sunshine Bible Academy
Box Elder: Douglas School District*	Mission: Todd county High School
Bristol School District	Mitchell High School
Brookings High School	Mobridge High School
Buffalo: Harding County School District	Montrose High School
Canton School District	Mount Vernon School District*
Castlewood School District	Nemo: Black Hills Forest High School
Centerville Community/School Library	Newell Schools*
Chamberlain High School	North Sioux City: Dakota Valley Schools*
Chester Area Schools*	Onida: Sully Buttes School District
Clark School District	Parkston School District*
Colman-Egan School District	Philip: Haakon School District
Colton: Tri-Valley High School	Pierre: Riggs High School
Corsica School District	Platte Community Schools*
Cresbard School District*	Presho: Lyman School District
Custer High School	Rapid City Central High School*
Dell Rapids Public School*	Rapid City: St. Thomas More High School
Dupree School Library	Redfield School District*
Edgemont School District*	Roscoe: Edmunds Central School District
Elkton Community/School Library	Saint Francis Indian School
Estelline High School Library*	Salem: McCook Central School
Eureka High School	Scotland School District
Faulkton School Library*	Sioux Falls Catholic Schools
Flandreau Indian School Library	Sioux Falls: South Dakota School for the Deaf
Flandreau School District*	Sisseton High School
Fort Pierre: Stanley County Schools	Spearfish High School
Garretson High School	Stephan: Crow Creek High School*
Geddes High School	Sturgis High School
Gettysburg School Library	Timber Lake School District
Groton School District	Tulare School District
Harrisburg High School*	Veblen School District
Hayti: Hamlin High School	Vermillion High School
Highmore: Hyde School District	Wagner Community School
Hill City Schools	Wall School District*
Hoven School District	Wessington Springs School District*
Howard School District	White: Deubrook Schools
Huron High School	White River School
Ipswich Public School*	Winner School District
Isabel School*	Wolsey School District
Kimball School District*	Woonsocket School District*
Kyle: Little Wound High School*	Yankton High School
Lake Andes: Andes Central High School	

PUBLIC AND OTHER LIBRARIES (48 basic, 13 ILL*)

Aberdeen: Avera St. Luke's Medical Library
Alcester Community/School Library
Belle Fourche Public Library
Beresford Public Library
Canton Public Library
Centerville Community/School Library
Chamberlain: Cozard Memorial Library*
Custer County Library
Dell Rapids Carnegie Public Library
DeSmet: Hazel L. Meyer Memorial Library
Eagle Butte: Presentation College, Lakota Campus*
Elkton Community/School Library
Faith Public Library
Faulkton: Faulk County Library*
Ft Meade: VA Black Hills Health Care System
Frederick: Emma Burnham Public Library
Freeman Public Library*
Gettysburg: Potter County Library
Gregory Public Library
Highmore: Hyde County/School Libraries
Hill City Public Library
Kadoka: Jackson County Library
Lower Brule Community College*
Milbank: Grant County Public Library*
Miller: Hand County Library*

Mobridge: A. H. Brown Public Library
Parkston Public Library
Phillip: Haakon Community Library
Pierre: Medical Library, St. Mary's Hospital
Rapid City: National American University
Rapid City: T.I.E. Office
Rapid City: Western Dakota Technical Institute
Redfield Carnegie Library
Selby Community/School Library
Sisseton Memorial Library
Sisseton Wahpeton Community College
Viborg Public Library
Wagner Public Library
Watertown: Mount Marty College*
Watertown: Lake Area Technical Institute
Waubay Public Library
Webster Public Library
Wessington Springs Carnegie Library*
Whitewood Public Library
Winner: Tripp County Library
Yankton: Avera Sacred Heart Hospital
Yankton: Community Library
Yankton: Federal Prison Camp Library*
Yankton: SD Human Services Center*



The Rapid City Public Library's online catalog is a popular place

SDLN Financial Statement - FY1999

(July 1, 1998 – June 30, 1999)

BALANCE FROM FY1998

CASH BALANCE, 7/1/1998 648,610.57

	Budgeted	Actual	Variance	Notes
REVENUE				
On-going	644,962.00	659,141.47	14,179.47	
Equip Maintenance (members)		4,031.42	4,031.42	
Other (passthrough)	1,000.00	110.00	(890.00)	
Remote Members	40,000.00	73,200.50	33,200.50	
New Members	2,000.00	2,865.40	865.40	
Data Conversion	100.00		(100.00)	
TOTAL REVENUE	688,062.00	739,348.79	51,286.79	
EXPENSES				
CENTRAL SITE				
Hardware Maintenance	50,000.00	72,402.66	(22,402.66)	includes fy1998 carryover
Software Maintenance	50,000.00	21,295.40	28,704.60	
Application Software Maintenance	38,000.00	40,716.64	(2,716.64)	
Local Equipment Maintenance		4,793.04	(4,793.04)	
Consulting Fees	10,000.00	8,769.35	1,230.65	
SDLN ADMINISTRATION				
Personal Services	173,000.00	160,443.87	12,556.13	
Full Time Staff	163,000.00	110,809.27		
Student Interns	10,000.00	49,634.60		
Employee Benefits	35,000.00	23,614.54	11,385.46	
Travel	16,000.00	8,159.69	7,840.31	
TELECOMMUNICATIONS				
Line Costs (Internet, cross-state)	20,000.00	19,283.29	716.71	
Line Costs (other)	15,000.00	5,242.95	9,757.05	
800 Dial Access Number	20,000.00	4,004.75	15,995.25	
RDTN Charges	3,000.00	0.00	3,000.00	
OFFICE OPERATIONS				
Office Supplies	6,000.00	1,880.86	4,119.14	
Printing, Postage, etc.	6,000.00	2,681.35	3,318.65	
Overhead to BHSU	25,000.00		25,000.00	deferred to fy2000
Overhead	1,500.00	2960.05	(1,460.05)	
DATABASES				
	104,920.00	82,214.00	22,706.00	
Health Index		6,200.00		
ERIC Database		2,250.00		
Business/Magazine Indexes		37,500.00		
Books in Print		23,000.00		
Authority		900.00		
Full Text Periodicals (full cost \$70,000)		12,364.00		SDSU grant paid most
MISCELLANEOUS				
Miscellaneous	2,000.00	35.00	1,965.00	
Recruiting	0.00	625.80	(625.80)	
CAPITAL EXPENSES				
UPS	30,000.00	8,498.00	21,502.00	
Office Furniture		22,115.19		
PC's, Network equipment	20,000.00	15,762.75	4,237.25	
Software		6,342.99	(6,342.99)	
TOTAL EXPENSES	625,420.00	511,842.17	135,693.02	
FY1998 Surplus	62,642.00	227,506.62		
SUMMARY				
Starting Cash on hand, 7/1/1998		648,610.57		
FY1999 surplus		227,506.62		
CASH ON HAND, 6/30/1999		876,117.19		
BALANCE FORWARD to FY2000		876,117.19		

SDLN Membership Categories

The South Dakota Library Network (SDLN) is funded exclusively by fees paid by its member libraries. All such fees are used to pay for the services provided for the libraries and their patrons. A small portion of the fees are allowed to accumulate to pay for future system upgrades, but as an operation of the Board of Regents nothing is taken for "profit". Therefore, as a consortium, SDLN member libraries receive our services at a very attractive rate.

There are three types of membership in SDLN:

Full Member

A Full member library has access to all services and subsystems of SDLN. These are the catalog (OPAC), cataloging (MARC Editing), acquisitions (ACQ), serials (SER), interlibrary loan (ILL), circulation (CIRC), inventory (INV), and all reference databases including full-text. Each Full member library has a voting representative on the SDLN Advisory Council. For a list of Full and Associate member libraries, see pages 7-11.

The formula to determine ongoing (annual) fee paid by Full member libraries is shown on the following page. There is also a one-time membership fee paid by new member libraries. This fee is based upon the number of branch libraries (or schools) and the estimated numbers of patrons, titles, and volumes in the library. This startup fee is the sum of:

- \$500 per building with a library
- \$0.015 per patron
- \$0.035 per title
- \$0.01 per volume

The startup fee covers the implementation planning and setup for the new member library.

Associate Member

Associate member libraries are configured in the online catalog and are permitted to load their bibliographic records according to standards established by the Network. These members use OPAC, Cataloging, Circulation, ILL, and all reference databases (including full-text). Only libraries with fewer than 30,000 titles are eligible for associate membership. Once there are three associate members of SDLN, they will elect a representative to the SDLN Advisory Council.

This membership category is designed to appeal to smaller libraries considering SDLN full membership. The fees paid by Associate members are the same as for the Full members, except that the base fee is lower. The one-time membership fee, shown above under Full member is the same for Associate members.

Remote Access Member.

A "remote access" member is also known as a "dial access" member. These members have access to the OPAC and ILL, but may not load their bibliographic records. They currently have access to reference databases including full-text. Connection to SDLN will be by dial access or through an Internet Service Provider (ISP). Dedicated connections to SDLN or Internet access through SDLN are not available. Remote Access members elect a representative to the SDLN Advisory Council. For a list of current Remote Access Member libraries, see pages 11-12.

SDLN Fee Structure

The budget of the South Dakota Library Network (SDLN) is funded by an annual fee assessed to member libraries. The billing formula was designed to divide costs among the member libraries as fairly as possible. The fee includes a base fee and a usage fee. For libraries with branches, there is one base fee for the complete institution. For school districts, there is a base for each high school building, and schools are a part of the school district membership.

The base fee is \$5,000 for full members and \$2000 for associate members (libraries or school districts with fewer than 30,000 titles). School districts are considered as a single institution, but the base fee is multiplied by the number of high schools in the district. The usage fee takes into account the number of bib records, item records, and patron records, as well as the system usage attributed to each library. A snapshot of database size and transaction statistics is taken on July 1 of each year. Transaction totals for the past twelve months (July 1 through June 30) are recorded, as well as the database sizes for each library. After taking into account the total of the base fees from each member library, the remaining revenue needed to fund the network is divided as follows:

20%	Bibliographic records
20%	Item records
10%	Patron records
49%	System Usage (PALS)
1%	Charge/Discharges (circulation)

This breakdown means twenty percent of the remaining revenue is paid by each library according to their percentage of bib records on the system. The same philosophy is applied to items, patrons, and system usage. To help ease the impact of high use counts due to high circulation at public libraries, the formula has been modified slightly. One percent of each library's bill is based on their percentage of charge/discharge transactions, and 49% of each library's bill is based upon usage with charge/discharge transactions subtracted.

The best way to explain SDLN's formula is by example. (The numbers in this example are not intended to represent any library. They are round numbers to make computation easier to see.)

Assumptions	Number of members:	40	
	Total SDLN budget:		\$500,000
	Base fees (40x\$5,000):		\$200,000
	Usage component:		\$300,000
Usage:	Total system usage:	9,000,000	\$147,000
	Total Charge/Discharges:	1,000,000	\$ 3,000
	Total bib records:	2,000,000	\$ 60,000
	Total item records:	3,000,000	\$ 60,000
	Total patron records:	200,000	\$ 30,000
Institution XYZ:	Total system usage:	500,000	
	Total charge/discharge:	100,000	
	Total bib records:	50,000	
	Total item records:	50,000	
	Total patron records:	20,000	
Annual fee for XYZ:	Base fee:		\$ 5,000
	System usage (49%) (50,000/9M) * \$147,000		\$ 8,167
	Charge/Discharge (1%) (100,000/1M) * 3,000		\$ 300
	Bib records (20%) (50,000/3M) * \$60,000		\$ 1,500
	Item records (20%) (50,000/3M) * \$60,000		\$10,000
	Patron records (10%) (20,000/200K) * \$30,000		\$ 3,000
	TOTAL ANNUAL FEE		\$18,967

1999-2000 SDLN Executive Committee

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South Dakota Library Network