# **SDSU Recycling Guidelines**

As part of SDSU's sustainability efforts, recycling is available across campus. Below is information on the program including what can be recycled.

### The Basics

### What Can Be Recycled?

The SDSU Recycling Guide is available **online**. It is important to only place recyclable items into the recycling bin, as this ensures that the material is recycled and is of high quality.\*





### Where Do I Put Recycling?

SDSU uses a single stream recycling system which means all recycling (cans, paper, plastic, etc.) goes into one bin and does not need to be sorted\*\*. All recycling **bins** are blue for easy identification.

## **Bulk Recycling**

While all recyclable items can go into the single stream recycling bins\*\*, certain items are managed separately when collected in large quantities.

#### **White Paper**

Mail bags are used to collect large quantities of white paper.

To request a mail bag or have one emptied please place a work order with Facilities & Services (x4136).



### Shredded Paper

Shredded paper must be bagged in one of the above mentioned mail bags or in a plastic bag. Do not mix shredded paper with sheets of paper.

To request a mail bag or have one emptied please place a work order with Facilities & Services (x4136).



For information on the Shred-It Program, which collects confidential paper for shredding, please contact the Office of Finance and Budget (x4920).

#### **Corrugated Cardboard**

Cardboard specific bins and dumpsters are for corrugated cardboard only and are in select locations. Please remove all packaging (bubble wrap, Styrofoam, etc.) and flatten the box before recycling.



# **Recycling Rooms**

The following buildings have recycling rooms in addition to the standard recycling bins. Please follow room signage for correct placement of recyclable items and contact Facilities & Services (x4136) when the room needs to be emptied.

- Alfred Dairy Science (room 150 due to limited space, all cardboard should be placed directly in the dumpster outside and not collected in this room.)
- Chicoine Architecture, Math & Engineering (room 120)
- Daktronics Engineering (room 157)
- Performing Arts Center (room 159)
- Raven Precision Agriculture (room 170)
- Wagner (room 245)

To learn more about how SDSU recycling is processed once it leaves campus, watch this video tour of the regional material recovery facility.

Recycling Facility Tour

For all questions regarding recycling and campus sustainability, please contact Jennifer McLaughlin, Sustainability Specialist at 688-4136 or <a href="mailto:jennifer.mclaughlin@sdstate.edu">jennifer.mclaughlin@sdstate.edu</a>

\*Placing non-recyclable items into the recycling bin not only affects the quality of the recycling, but can also impact the entire recycling process by damaging machinery and hurting employees. In some cases, too much trash in a recycling bin can cause that entire bin's contents to be taken to the landfill instead of being recycled.

\*\*There are exceptions to this rule! Please follow the **SDSU Recycling Guide** for what can be placed in the single stream recycling bins. Other items may be able to be recycled but must be handled separately. These items are listed **here**.