

3-26-2018

## Commerce Department Records

SDSU Archives and Special Collections, Hilton M. Briggs Library

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# Commerce Department Records

## Finding Aid

South Dakota State University Archives and Special Collections  
Briggs Library (SBL) Room 241 Box 2114  
1300 North Campus Drive  
Brookings, SD 57007  
Phone: 605-688-5094  
Email: [arcrefs@sdstate.edu](mailto:arcrefs@sdstate.edu)

## Collection Summary

### *Identifier*

UA 6.15

### *Title*

College of Arts and Sciences. Commerce Department Records

### *Creator*

Commerce Department, Division of Arts and Applied Science, South Dakota State College

### *Dates*

undated

### *Extent*

0.21 linear feet -- 1 small document case

### *Language*

English

### *Repository*

South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

### *Access note*

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

### *Preferred Citation*

*Name of item.* College of Arts and Sciences, Commerce Department Records, UA 6.15. South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

### *Abstract*

The Commerce Department included secretarial courses, and commercial, or business courses. The collection is composed of a pamphlet and an offprint from the college catalogue.

## **Historical Note**

Also known as Commercial Science, the Department of Commerce existed at South Dakota State University in the early 1900's and disappeared from college catalogs around 1903. The Department of Commerce included secretarial courses, and commercial, or business courses. The secretarial courses included business law, commercial methods (letter writing, filing, etc.), typewriting, money and banking, shorthand, accounting, and other general courses. The commercial courses included business methods, bookkeeping, shorthand, typewriting, business law, money and banking, business affairs, commerce and industry and other general courses.

## **Contents Note**

This collection is composed a pamphlet produced by the Department of Commerce for business training for rural South Dakota and an offprint describing the Department of Commerce from the South Dakota State College catalogue.

## **Key Words**

South Dakota State College of Agriculture and Mechanic Arts. Commercial Science.

South Dakota State College of Agriculture and Mechanic Arts. Commerce Department.

## **Administrative Information**

### *Conditions Governing Access*

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*Arranged and Described by*

Crystal J. Gamradt, 1999 March 2.

## Container List

<b>Box</b>	<b>Folder</b>	<b>Description</b>	<b>Date(s)</b>
1	1	Business Training for Rural South Dakota (pamphlet)	undated
1	2	Department of Commerce, South Dakota State College (offprint from college catalogue)	undated