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Library Records

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Library Records

Finding Aid

South Dakota State University Archives and Special Collections
Briggs Library (SBL) Room 241 Box 2114
1300 North Campus Drive
Brookings, SD 57007
Phone: 605-688-5094
Email: arcrefs@sdstate.edu

Collection Summary

Identifier

UA 14

Title

Library Records

Creator

Lincoln Memorial Library, South Dakota State College; Hilton M. Briggs Library, South Dakota State University

Dates

1886-2008

Extent

22 linear feet -- 22 boxes, photographs, electronic records

Language

English

Repository

South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

Access note

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

Preferred Citation

Name of item. Library Records, UA 14. South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

Abstract

The Library is a learning and research center that inspires academic excellence, creative scholarship, and student engagement. This collection is composed of Dean's office records, public services records, technical services records, South Dakota State University Archives and Special Collections, committee records, and faculty and staff meeting records.

Historical Note

The Library had its beginning in the fall of 1885 when two rooms on the second floor of the Old Central building were assigned as reading rooms. The Library at that time contained approximately 500 reference books. In the early years, the Library was frequently moved from floor to floor in Old Central and back and forth from Old Central to South building. Essentially, it seems to have consisted of two rooms: a reading room and a book room. The office of Librarian was established in 1886 with the appointment of a Mr. Lewis, an arithmetic teacher. He soon left and was succeeded by Nancy L. Van Doren, Preceptress and English grammar and composition teacher. She continued as Librarian until 1889. These succeeding appointments seem to have been largely nominal, with much of the work being done by students. In 1898, Librarian Robert F. Kerr returned to the position he held seven years earlier, and served until he became secretary to Governor H. Elrod in 1904.

The Library grew slowly. The original collection was mainly donated materials. The first book was purchased in 1886. It was a United States government document: The Report of the Secretary of the Interior for 1877. The college catalog for 1887-88 reported that the college library contained over 2,000 volumes. Ten years later, the Library consisted of about 5,000 volumes and as many pamphlets. By 1925, the figure was 35,000 bound volumes and 8,000 pamphlets.

In 1927, the Library moved into its new building, the Lincoln Memorial Library. It was the first building in the state to be financed from funds received from a tax on cigarettes and the first land-grant college library dedicated to President Abraham Lincoln. The Lincoln Memorial Library

consisted of a large reading room designed to seat 250, a periodical room to accommodate 64, eight classrooms, fourteen seminar rooms, and sufficient unused floor space in the large stack room to accommodate the museum.

A growing institution always needs more space and so the Departments of History, English and Education also moved into the new Library. In 1942, when the Army took over many of the buildings on campus, the Library had to make room in whole or part, for the offices of Agricultural Economics, Rural Sociology and Foreign languages. The end of World War II brought an influx of students. The Library collection began to grow rapidly, tripling in size to about 100,000 volumes in the 20 years after occupying the new facility.

The establishment of a doctoral program in 1954-55 had great significance for the Library. To supplement such studies, Library appropriations were greatly expanded, as was the staff. By the late 1950's, the Lincoln Memorial Library was visibly inadequate. Books were overflowing the shelves, service areas and offices intruded upon the study areas and students found that the crowded and noisy conditions interfered with their studies. One-by-one, the faculty offices found new homes, classrooms were converted to house additional books and storage areas for books were added in East Men's Hall and Hansen Hall. After years of study, a new library was built. Hilton M. Briggs Library was finished in 1977.

Arrangement

This collection is arranged into nine series:

Series 1. Administrative Records

Series 2. Cataloging

Series 3. Collection Development

Series 4. Committees and Meetings

Series 5. Departments

Series 6. Financial Records

Series 7. Library Serials

Series 8. Off Campus Relations

Series 9. Reports

Contents Note

This series is composed of administrative records, cataloging records, collection development files, committee and meeting records, financial records, library serials files, off campus relations files, and reports.

Folders consist of administrative records, publications, newsletters, reports, photographs, policies related to the operation of the library, material pertaining to special events, circulation, inter-library loan, reserves, information services, acquisitions, cataloging, serials, and bindery.

Also included are meeting minutes for committees such as the Social Committee, Publicity Committee, Collections and Connections Committee, Exhibits, Arts and Signage Committee, Staff Development Committee, the University Library Committee, and Faculty and Staff Library Committees.

Key Words

Brown, Philip

Dunn, Harvey

Gleim, David

Hilton M. Briggs Library

Lincoln Memorial Library

Marquardt, Steve

Stallings, H. Dean

Administrative Information

Conditions Governing Access

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

Researchers conducting extensive research are asked to make an advance appointment to access archival material. Please call or e-mail prior to visiting the collection and indicate as much detail as possible about a particular topic and intended use.

South Dakota State University supports access to the materials, published and unpublished, in its collections. Nonetheless, access to some items may

be restricted as a result of their fragile condition or by contractual agreements with donors.

Copyright note

Copyright restrictions apply in different ways to different materials. Many of the documents and other historical materials in the Archives are in the public domain and may be reproduced and used in any way. There are other materials in the Archive carrying a copyright interest and must be used according to the provisions of Title 17 of the U.S. Code. The Archive issues a warning concerning copyright restrictions to every researcher who requests copies of documents. Although the copyright law is under constant redefinition in the courts, it is ultimately the responsibility of the researcher to properly use copyrighted material.

Arranged and Described by

Crystal J. Gamradt, 1998 November 6, additions made 2008 September 3.

Container List

Series	Box	Folder	Description	Date(s)
Administrative Records	1	1	American Library Directory	1997-2005
Administrative Records	1	2	Annual Calendar	1996
Administrative Records	1	3	Appraisals	1987-2004
Administrative Records	1	4	Argus Leader Index	1979-1980
Administrative Records	1	5	Audio Visuals	1981-2006
Administrative Records	1	6	Audio Visuals - Multimedia Remodeling	1998-2005
Administrative Records	1	7	Automation	1996-2002
Administrative Records	1	8	Banned Books Week	2005
Administrative Records	1	9	Board of Regents - Library Efficiencies Review	1995
Administrative Records	1	10	Board of Regents - Library Review 1986	1983-1989
Administrative Records	1	11	Board of Regents - System Instructional Technology Plan	1998-2004

Series	Box	Folder	Description	Date(s)
Administrative Records	1	12	Book Lending Rules	Undated
Administrative Records	1	13	Brief Information Sheet	2006
Administrative Records	1	14	Briggs Library - Tenth Anniversary Celebration	1987
Administrative Records	1	15	Briggs Symposium	2002
Administrative Records	1	16	Brochures	1997-2006
Administrative Records	1	17	Building Projects	1977, 2004
Administrative Records	1	19	Career Service Staff Data	1992-2002
Administrative Records	1	20	Career Service Staff Salaries	1997-2006
Administrative Records	1	21	Cellular Phones, Pages or Other Audible Electronic Devices	2001
Administrative Records	1	22	Clippings	1972-1977, 1986, 2001-2009, Undated
Administrative Records	1	23	Code of the Lincoln Memorial Library at South Dakota State College	Undated
Administrative Records	1	24	Collaborative Learning	1989-1997
Administrative Records	1	25	Collection Development Policy	1980-2003
Administrative Records	1	26	Collection Statement Policy	1990
Administrative Records	1	18	Communications Assistance for Law Enforcement Act	2006
Administrative Records	1	27	Confidentiality of Library Records under the USA Patriot Act	2002
Administrative Records	1	28	Conspectus (Newsletter)	1991-1999
Administrative Records	1	29	Conspectus (Newsletter)	2000-2006
Administrative Records	1	30	Copyright	2001, 2006

Series	Box	Folder	Description	Date(s)
Administrative Records	1	31	Copyright Handouts	2002-2006
Administrative Records	1	32	Copyright Problems	2002
Administrative Records	1	33	Correspondence	1900-1964
Administrative Records	1	34	Correspondence	1995-1996
Administrative Records	1	35	Correspondence - Harvey Dunn and Dean Stallings	1941
Administrative Records	1	36	Curriculum Collection	1988-2005
Administrative Records	1	40	Dean Search	2006
Administrative Records	1	37	Dean's Friday Update Number 1-25 (David Gleim)	2007-2010
Administrative Records	1	38	Dean's Office - Day File	1987
Administrative Records	1	39	Dean's Office - Day File	1987
Administrative Records	1	42	Dedication - Marghab Rare Book Collection and 500,000th Volume	1996
Administrative Records	1	41	Dedication and Celebration - Briggs Library	1976-1977
Administrative Records	1	43	Digital Millennium Copyright Act	1999-2006
Administrative Records	1	44	Disaster Response Plan	1996-2000
Administrative Records	2	1	Evaluation of Resources in Support of Graduate Programs	1984
Administrative Records	2	2	Ex Libris Aleph Implementation Timetables	2004
Administrative Records	2	3	Exhibits	2006
Administrative Records	2	4	Faculty Rank	1974-1996
Administrative Records	2	5	Faculty Research Ideas	1977-2002
Administrative Records	2	6	Faculty Roles - Excellence Standards	2001
Administrative Records	2	9	Goals	1980-1998

Series	Box	Folder	Description	Date(s)
Administrative Records	2	7	Grant Agreement Library Service to Extension Students	1990
Administrative Records	2	8	Guest Book Hilton M. Briggs Library Dedication and Events	1977-1996
Administrative Records	2	10	H. Dean Stallings Article, "American Imprints Inventory"	1940-1941
Administrative Records	2	11	Handbook for Faculty	1992
Administrative Records	2	12	Hilton M. Briggs Library Booklet	Undated
Administrative Records	2	13	History of Library	1958
Administrative Records	2	14	ID Card, Copycard	1981-2000
Administrative Records	2	15	Information Literacy	1997-2001
Administrative Records	2	17	Integrated Postsecondary Education Data System - Academic Libraries Survey	1968-1998
Administrative Records	2	16	Intellectual Property	1997-2002
Administrative Records	2	18	Inventory	1971-2002
Administrative Records	2	19	Libraries of Seven South Dakota Institutions of Higher Learning - Evaluation	1965
Administrative Records	2	20	Library and Information Technology Center - Justification and Program Statement	2003
Administrative Records	2	21	Library Assistants' Day	2006, 2009
Administrative Records	2	22	Long Range Plan	1992-2003
Administrative Records	2	23	McAnally Survey	1971
Administrative Records	2	24	Miscellaneous Policies	1965, Undated
Administrative Records	2	25	Move from Lincoln to Briggs Library	1977
Administrative Records	2	26	National Center for Education Statistics (NCES) Survey	2000-2004

Series	Box	Folder	Description	Date(s)
Administrative Records	2	27	New Staff Orientation	1998
Administrative Records	2	28	News Items	1972-2006
Administrative Records	2	29	North Central Association of Colleges and Schools - Accreditation Self Study	1973-2003
Administrative Records	2	30	North Central Association of Colleges and Schools - Accreditation Self Study	1984-1985
Administrative Records	2	31	North Central Association of Colleges and Schools - Accreditation Self Study Report	1989
Administrative Records	2	32	North Central Association of Colleges and Schools - Accreditation Self Study Report	1999-2000
Administrative Records	2	33	North Central Association of Colleges and Schools - Commission on Institutions of Higher Education Consultant Evaluator Corps	1999-2001
Administrative Records	2	34	Notes on Early Library, Statistics (Ledger)	1887-1890
Administrative Records	3	1	Office Hours and Scheduling	1995
Administrative Records	3	3	Organization Chart	1958, 2006
Administrative Records	3	2	Orientation - Campus	1997-2004
Administrative Records	3	4	Personal Leave	1999
Administrative Records	3	5	Photographs	Undated
Administrative Records	3	6	Plan - State Library	1997-2002
Administrative Records	3	7	Plan - Vision 2000	1994-2006
Administrative Records	3	8	Planning Summit	2007
Administrative Records	3	9	Position Descriptions - Classified Staff	1993-2005
Administrative Records	3	10	Postcards	Undated

Series	Box	Folder	Description	Date(s)
Administrative Records	3	11	Poster Policy	1978-1990
Administrative Records	3	12	Posters	2002-2004
Administrative Records	3	13	Powers Memorial Browsing Room	1937
Administrative Records	3	14	Printing Issues	1996-2003
Administrative Records	3	15	Publicity	1996-2006
Administrative Records	3	16	Radios in Staff Areas	2000
Administrative Records	3	17	Registration in Library (Notebook)	1917
Administrative Records	3	18	Removal of Stairwell Hangings	2005-2006
Administrative Records	3	19	Resources for the Counseling and Human Resources Development Program	2000
Administrative Records	3	20	Retirement - Clark Hallman	2010
Administrative Records	3	21	Retirement: Dean Steve Marquardt	2006
Administrative Records	3	22	Retirement: Marcia McMullen	2002
Administrative Records	3	23	Retreat	1998-2001, 2006
Administrative Records	3	24	Sample Letterhead	Undated
Administrative Records	3	25	SDLN Expansion to FAX	1989
Administrative Records	3	26	Shelving Expansion	2003-2004
Administrative Records	3	27	Smart Classroom	1997
Administrative Records	3	28	Soaring to Excellence	1998-2000
Administrative Records	3	29	South Dakota Library Association - Library Support Staff Section	2001-2003
Administrative Records	3	30	South Dakota Library Network - Request for Proposals (Draft)	2001

Series	Box	Folder	Description	Date(s)
Administrative Records	3	31	South Dakota Periodicals Index	1986-1987
Administrative Records	3	32	South Dakota State University's Library: A History by Philip Brown (Occasional Paper 1)	1987
Administrative Records	3	33	Staff	2002
Administrative Records	3	34	Staff Contributions to South Dakota Library Association	2008
Administrative Records	3	35	Staff Feedback Survey	1997
Administrative Records	3	36	Staff Memorandum	1961-1965, Undated
Administrative Records	3	38	Staff Salaries	1996-2006
Administrative Records	3	37	Staffing Requests	1994-1995
Administrative Records	4	1	State Library Organizations	1927
Administrative Records	4	2	Statement of Library Space Needs by Donald O. Rod, Consultant	1973
Administrative Records	4	3	Statistical Comparisons	1973-1989
Administrative Records	4	4	Statistical Reports	1913-1951, Undated
Administrative Records	4	5	Statistics	1970-2001
Administrative Records	4	6	Statistics	1975-1995
Administrative Records	4	7	Statistics - Association of College and Research Libraries	1983-1999
Administrative Records	4	10	Strategic Plan	2002
Administrative Records	4	8	Strategic Plan	1988-1989
Administrative Records	4	9	Strategic Plan	1993-1994
Administrative Records	4	11	Strategic Plan (Draft)	2007
Administrative Records	4	12	Student Assistant Handbook	1950, 1957, 2002, Undated

Series	Box	Folder	Description	Date(s)
Administrative Records	4	13	Student Wages and Recruiting	2001-2003, 2008
Administrative Records	4	14	Technology Master Plan for South Dakota State University	1997-2004
Administrative Records	4	15	Technoskeptic	1997-2006
Administrative Records	4	16	Travel	1996-2006
Administrative Records	4	17	Travel Reimbursement Policy	2008
Administrative Records	4	18	Twentieth Anniversary Celebration	1998
Administrative Records	4	19	University Standards Document	1995, 2001-2002
Administrative Records	4	20	Videotaping Policy	2008
Administrative Records	4	21	Vision - Opportunity - Commitment : South Dakota's Statewide Automated Library Network	Undated
Administrative Records	4	22	Water Damage	2003
Administrative Records [Oversize]	19	1	Lincoln Log (Scrapbook)	1964-1989
Cataloging	21	5	AAUW	1992-2000
Cataloging	21	1	Cataloging System Documentation	1989
Cataloging	21	2	MSUS Administrator's Guide	1989
Cataloging	21	3	Murphy's Law of Computing	1991
Cataloging	21	7	Pals Profiling	1987-1990
Cataloging	21	9	PALS Statistics	1990-1992
Cataloging	21	4	PALS UVT Terminals	1994
Cataloging	21	6	PALS/SD Notes	1988-1989
Cataloging	21	8	PALS-MSU	1987-1990
Cataloging	21	10	Students Policies Manual	1992-1995
Collection Development	4	23	Approval Plan	1994-1996
Collection Development	4	24	Collection Evaluations	1975-2005
Collection Development	4	25	Electronic Journal Databases - Academic Press IDEAL	1998
Collection Development	4	26	Electronic Journal Databases - Archiving E-Journals	1997-2004

Series	Box	Folder	Description	Date(s)
Collection Development	4	27	Electronic Journal Databases - Authenticate/Authorize	1998
Collection Development	4	28	Electronic Journal Databases - Columbia International Affairs Online	1999
Collection Development	4	29	Electronic Journal Databases - E-Books	2000-2002
Collection Development	4	32	Electronic Journal Databases - JSTOR (Journal Storage)	1997-2002
Collection Development	4	33	Electronic Journal Databases - Net Library	2000-2001
Collection Development	4	34	Electronic Journal Databases - Project MUSE	1997-1999
Collection Development	5	1	Electronic Journal Databases - Questia	2001
Collection Development	5	3	Electronic Journal Databases - Scholarly Publishing and Academic Resources Coalition	1998-1999
Collection Development	5	2	Electronic Journal Databases - Science Direct	2000
Collection Development	5	4	Electronic Journal Databases - University Microfilms International	1998-1999
Collection Development	4	30	Electronic Journal Databases Elton B. Stephens Company	1996, 2002
Collection Development	4	31	Electronic Journal Databases InterActiveCorp	1995-1998, 2000
Collection Development	5	5	Electronic Journal Standards and Guidelines	1998-2003
Collection Development	5	6	EPSCoR Science Information Group	2002-2006
Collection Development	5	7	Journal Actions	1994-1995
Collection Development	5	10	Journal Cancellation	2004
Collection Development	5	8	Journal Cancellation	1976-1977
Collection Development	5	9	Journal Cancellation	1992-1993
Collection Development	5	12	Journal Review	1976, 1990
Collection Development	5	11	Journal Review	1982-1983

Series	Box	Folder	Description	Date(s)
Collection Development	5	13	Journals, Council of Presidents Report	1993
Collection Development	5	14	Memberships	1997, 2004
Collection Development	5	15	Periodicals, General	1974
Collection Development	6	3	Recource Reports - Horticulture, Forestry, Landscape, and Parks	1995-2002
Collection Development	5	16	Resource Reports - American Indian Studies	1998-2005
Collection Development	5	17	Resource Reports - Animal Science	1987-2006
Collection Development	5	19	Resource Reports - Biology and Microbiology	1986-2001
Collection Development	5	20	Resource Reports - Chemistry	1973-2004
Collection Development	5	21	Resource Reports - Communication Studies and Theatre	2002
Collection Development	5	22	Resource Reports - Computer Science	1988-1997
Collection Development	5	23	Resource Reports - Dairy Science	1990
Collection Development	5	24	Resource Reports - Economics	1978-2001
Collection Development	5	25	Resource Reports - Education	1975-2005
Collection Development	5	26	Resource Reports - Engineering and Manufacturing Engineering Technology	2002-2004
Collection Development	5	27	Resource Reports - English	1990-2003
Collection Development	5	28	Resource Reports - Entrepreneurship Education	2006
Collection Development	5	29	Resource Reports - General Agriculture	1990-2001
Collection Development	5	30	Resource Reports - General Registration	1989-2001
Collection Development	5	31	Resource Reports - Geography	1994-2001
Collection Development	5	32	Resource Reports - GIS Center of Excellence	2004-2005

Series	Box	Folder	Description	Date(s)
Collection Development	5	33	Resource Reports - Graduate Programs, General	1980
Collection Development	6	1	Resource Reports - Health, Physical Education, and Recreation	1975-2006
Collection Development	6	2	Resource Reports - History	1990-2005
Collection Development	6	4	Resource Reports - Journalism	1975-2006
Collection Development	6	5	Resource Reports - Liberal Studies	1991-2003
Collection Development	6	6	Resource Reports - Master of Science Technology	1991
Collection Development	6	7	Resource Reports - Modern Languages	1991-2004
Collection Development	6	8	Resource Reports - Music	1976-2001
Collection Development	6	9	Resource Reports - Nursing	1987-2004
Collection Development	6	10	Resource Reports - Pharmacy	1976-2006
Collection Development	6	11	Resource Reports - Philosophy and Religion	1991-2002
Collection Development	6	12	Resource Reports - Plant Science	1994-2001
Collection Development	6	13	Resource Reports - Political Science	1994-2001
Collection Development	6	14	Resource Reports - Psychology	1990-2002
Collection Development	6	15	Resource Reports - Sociology	1975-2002
Collection Development	6	16	Resource Reports - Speech	1990-1995
Collection Development	6	17	Resource Reports - Veterinary Science	1977-1993
Collection Development	6	18	Resource Reports - Visual Arts	1987-2002
Collection Development	6	19	Resource Reports - Wildlife and Fisheries	1988-2006
Collection Development	6	20	Resource Reports - Women's Studies	1998

Series	Box	Folder	Description	Date(s)
Collection Development	5	18	Resource Reports -Area Studies, Women's - European - Latin American	1990-1995
Collection Development	6	21	Serials Reduction	Undated
Committees and Meetings	6	22	Arts and Sgnage Committee	1996-1999
Committees and Meetings	6	23	Awards Committee	2000
Committees and Meetings	6	24	Beta Implementation Group	2004
Committees and Meetings	6	25	Branch Out Committee	2008
Committees and Meetings	6	26	Career Service Meeting	2001-2002, 2012
Committees and Meetings	6	28	Collections and Connections Committee	1994
Committees and Meetings	6	29	Collections and Connections Committee	1996
Committees and Meetings	6	30	Collections and Connections Committee	1997
Committees and Meetings	6	31	Collections and Connections Committee	1998
Committees and Meetings	6	32	Collections and Connections Committee	1999
Committees and Meetings	6	33	Collections and Connections Committee	2000
Committees and Meetings	6	34	Collections and Connections Committee	2001-2006
Committees and Meetings	6	35	Collections and Connections Committee - Electronic Formats Committee	1994-1998
Committees and Meetings	6	27	Committee Assignments	1996-2005
Committees and Meetings	6	36	Emergency Manual Committee	1991-1998
Committees and Meetings	6	38	Exhibits Committee	1997-2005
Committees and Meetings	6	37	Exhibits, Art and Signage Committee	1998-2005
Committees and Meetings	6	39	Faculty Meeting Minutes	1997

Series	Box	Folder	Description	Date(s)
Committees and Meetings	6	40	Faculty Meeting Minutes	1998
Committees and Meetings	6	41	Faculty Meeting Minutes	1999
Committees and Meetings	6	42	Faculty Meeting Minutes	2000
Committees and Meetings	6	43	Faculty Meeting Minutes	2001
Committees and Meetings	6	44	Faculty Meeting Minutes	2002
Committees and Meetings	6	45	Faculty Meeting Minutes	2003
Committees and Meetings	6	46	Faculty Meeting Minutes	2004
Committees and Meetings	6	47	Faculty Meeting Minutes	2005
Committees and Meetings	7	1	Faculty Meeting Minutes	2006
Committees and Meetings	7	2	Faculty Meeting Minutes	2007
Committees and Meetings	7	3	Faculty Meeting Minutes	2008
Committees and Meetings	7	4	Faculty Meeting Minutes	2009
Committees and Meetings	7	5	Faculty Meeting Minutes	2010
Committees and Meetings	7	6	Faculty Meeting Minutes	2011
Committees and Meetings	7	7	Faculty Meeting Minutes	2012
Committees and Meetings	7	8	Faculty Meeting Minutes	2013
Committees and Meetings	7	9	General Staff Meetings	1992-2002
Committees and Meetings	7	10	Library Committee - Charge	2008
Committees and Meetings	7	11	Library Committee - Minutes	1926-1951
Committees and Meetings	7	12	Library Committee - Minutes	1960-1969
Committees and Meetings	7	13	Library Committee - Minutes	1970-1974

Series	Box	Folder	Description	Date(s)
Committees and Meetings	7	14	Library Moving Committee	1977
Committees and Meetings	7	15	Off Campus Services Committee	1996-2005
Committees and Meetings	7	16	Publications Committee	1994-2001
Committees and Meetings	7	17	Publications Committee - Minutes and Correspondence	1997-1999
Committees and Meetings	7	18	Publications Committee - Possible Links	1997-1998
Committees and Meetings	7	19	Publications Committee - Records	1997-1999
Committees and Meetings	7	20	Publications Committee - Style Guide	1996-1999
Committees and Meetings	7	21	Publicity Committee - National Library Week	2000-2002
Committees and Meetings	7	22	Social Committee	1996-1999
Committees and Meetings	7	23	Social Committee - Financial	1973-1981
Committees and Meetings	7	24	Social Committee - Financial	1985-1997
Committees and Meetings	7	25	Special Collections Committee	1998-2004
Committees and Meetings	7	26	Staff Development Committee	1997-2006
Committees and Meetings	7	27	Staff Meeting	1963
Committees and Meetings	7	28	Student Employment Applications Meeting	2004
Departments: Archives and Special Collections	8	1	Annual Report	1975-1976
Departments: Archives and Special Collections	8	2	Annual Report	2000-2001
Departments: Archives and Special Collections	8	3	Annual Report	2005-2006

Series	Box	Folder	Description	Date(s)
Departments: Archives and Special Collections	8	4	Archives Meeting	1996, 2001-2002
Departments: Archives and Special Collections	8	5	Archivist Search	1996
Departments: Archives and Special Collections	8	6	Brochures	1999-2006
Departments: Archives and Special Collections	8	7	Clippings and News Releases	1999-2000
Departments: Archives and Special Collections	8	8	Correspondence	2001-2006
Departments: Archives and Special Collections	8	10	Daschle Collection Progress Report	2005, 2007
Departments: Archives and Special Collections	8	9	Daschle Meeting Notes	2006
Departments: Archives and Special Collections	8	11	Dean's Files	2002-2006
Departments: Archives and Special Collections	8	12	Expansion	1997-2001
Departments: Archives and Special Collections	8	13	Goals	2001
Departments: Archives and	8	14	Guide to the Robert F. Karolevitz Papers	2007

Series	Box	Folder	Description	Date(s)
Special Collections				
Departments: Archives and Special Collections	8	15	Holiday Greetings	2006
Departments: Archives and Special Collections	8	16	Instructional Handouts	2004, Undated
Departments: Archives and Special Collections	8	17	Intern Project - Guide to Historic Repositories in South Dakota	2001
Departments: Archives and Special Collections	8	18	Records Management Plan	2000-2002
Departments: Archives and Special Collections	8	19	South Dakota Books	1940-1943
Departments: Archives and Special Collections	8	20	South Dakota Room	1991-2003
Departments: Archives and Special Collections	8	21	Staff Meetings	2006
Departments: Archives and Special Collections	8	22	Trump Reading Room Dedication	2001
Departments: Archives and Special Collections	8	23	Volunteer Program	2003, Undated
Departments: Public Services	8	24	Circulation	1960-1966, 1983, 1990-2005, Undated

Series	Box	Folder	Description	Date(s)
Departments: Public Services	8	25	Circulation Record Book	1949-1951
Departments: Public Services	8	26	Circulation Statistics	1938-1949, 1975-1985
Departments: Public Services	8	27	Docline Borrower Statistics	1999-2000
Departments: Public Services	8	28	Drop-In Classes	2002
Departments: Public Services	8	29	Faculty Inventory Policy	2000
Departments: Public Services	8	30	Faculty Reading Room	1961, Undated
Departments: Public Services	8	31	Government Documents	1985-2006
Departments: Public Services	8	32	Government Documents Inspections and Surveys	1983-2001
Departments: Public Services	8	33	Handbook for Faculty	1989, 1992
Departments: Public Services	8	34	Interlibrary Loan	1994-2005, Undated
Departments: Public Services	8	35	Interlibrary Loan - Cooperation	1967-1989
Departments: Public Services	8	36	Interlibrary Loan - Fee Management Program	1999-2000
Departments: Public Services	8	37	Interlibrary Loan - Statistics	1997-1998
Departments: Public Services	8	43	JSTOR	2000-2001
Departments: Public Services	8	38	Learning Technology Center	2003
Departments: Public Services	8	39	Library Guide	1974
Departments: Public Services	8	40	Lincoln Memorial Library Handbook	1947
Departments: Public Services	8	41	Merged Services Desk Implementation	2009
Departments: Public Services	8	42	Misshelved Book Sign	Undated
Departments: Public Services	8	44	Overdue Materials and Fines Policy	2001
Departments: Public Services	8	45	Public Services Annual Report	1974-1975

Series	Box	Folder	Description	Date(s)
Departments: Public Services	8	46	Public Services Annual Report	1975-1976
Departments: Public Services	8	47	Public Services Annual Report	2003-2006
Departments: Public Services	8	48	Readers' Services Annual Report	1973-1974
Departments: Public Services	8	49	Reference	1990-2005
Departments: Public Services	8	50	Reference - Ask A Librarian	2003
Departments: Public Services	8	51	Reference - Statistics	1985-1994
Departments: Public Services	8	52	Reserve	1960-1966, 1998-2003
Departments: Public Services	8	53	Reserve Copyright Policy	2001
Departments: Public Services	8	54	SDSU Online Catalog Users' Manual	1988-1995
Departments: Public Services	8	55	Service to non-SDSU Users	1998
Departments: Public Services	8	56	Technology Training (Brochure)	2004
Departments: Public Services [Oversize]	19	2	Circulation Statistics; Patron Count; Library Use	1968-1985
Departments: Technical Services	9	3	Accession Ledger # 10,001-15,000	1910-1917
Departments: Technical Services	9	1	Accession Ledger # 1-5,000	1887-1889
Departments: Technical Services	9	4	Accession Ledger # 15,001-20,000	1917-1923
Departments: Technical Services	9	2	Accession Ledger # 5,001-10,000	1899-1910
Departments: Technical Services	10	1	Accessioning and Sorting of Books and Pamphlets	1955

Series	Box	Folder	Description	Date(s)
Departments: Technical Services	10	2	Acquisitions	1955-1959, 1989-2003, Undated
Departments: Technical Services	10	3	Bindery	1988-1997
Departments: Technical Services	10	4	Cataloging	1990-2002
Departments: Technical Services	10	5	Minitex	1974-1989
Departments: Technical Services	10	6	OCLC	1976-1992
Departments: Technical Services	10	7	OCLC Bills	1980-1989
Departments: Technical Services	10	8	Periodicals List	1964
Departments: Technical Services	10	9	Periodicals List	1966
Departments: Technical Services	10	10	Periodicals List	1973
Departments: Technical Services	10	11	Periodicals List	1977
Departments: Technical Services	10	12	Serials	1990-2006
Departments: Technical Services	10	13	Serials Database and Documentation	2002
Departments: Technical Services	10	14	Serials List	1980
Departments: Technical Services	10	15	Serials List	1981

Series	Box	Folder	Description	Date(s)
Departments: Technical Services	10	16	Serials List	1982
Departments: Technical Services	10	17	Serials List	1983
Departments: Technical Services	10	18	Serials List	1984
Departments: Technical Services	11	1	Serials List	1986
Departments: Technical Services	11	2	Serials List	1987
Departments: Technical Services	11	3	Serials List	1988
Departments: Technical Services	11	4	Serials List	1989
Departments: Technical Services	11	5	Serials List	1990
Departments: Technical Services	11	6	Serials List	1991
Departments: Technical Services	11	7	Serials List	1992
Departments: Technical Services	11	8	Serials List	1993
Departments: Technical Services	11	9	Serials List	1994
Departments: Technical Services	11	10	Serials List	1995
Departments: Technical Services	11	11	Serials List	1996

Series	Box	Folder	Description	Date(s)
Departments: Technical Services	11	12	Serials List	1997
Departments: Technical Services	11	13	Serials List	1998
Departments: Technical Services	12	1	Serials List	1999
Departments: Technical Services	12	2	Serials List	2000
Departments: Technical Services	12	3	South Dakota Union List of Serials	1979
Departments: Technical Services [Oversize]	19	3	Serials List	1886-1889
Financial Records	13	17	Book Fund Allocation Formula	2002
Financial Records	13	13	Budget - General	1998-2003
Financial Records	13	14	Budget - Issues	2007
Financial Records	13	15	Budget - Process	1983-2003
Financial Records	12	4	Budget FY 1976	1975-1976
Financial Records	12	5	Budget FY 1977	1976-1977
Financial Records	12	6	Budget FY 1978	1977-1978
Financial Records	12	7	Budget FY 1979	1978-1979
Financial Records	12	8	Budget FY 1980	1979-1980
Financial Records	12	9	Budget FY 1981	1980-1981
Financial Records	12	10	Budget FY 1982	1981-1982

Series	Box	Folder	Description	Date(s)
Financial Records	12	11	Budget FY 1983	1982-1983
Financial Records	12	12	Budget FY 1984	1983-1984
Financial Records	12	13	Budget FY 1985	1984-1985
Financial Records	12	14	Budget FY 1986	1985-1986
Financial Records	12	15	Budget FY 1987	1986-1987
Financial Records	12	16	Budget FY 1988	1987-1988
Financial Records	12	17	Budget FY 1989	1988-1989
Financial Records	12	18	Budget FY 1990	1989-1990
Financial Records	12	19	Budget FY 1991	1990-1991
Financial Records	12	20	Budget FY 1992	1991-1992
Financial Records	12	21	Budget FY 1993	1992-1993
Financial Records	12	22	Budget FY 1994	1993-1994
Financial Records	12	23	Budget FY 1995	1994-1995
Financial Records	13	1	Budget FY 1996	1995-1996
Financial Records	13	2	Budget FY 1997	1996-1997
Financial Records	13	3	Budget FY 1998	1997-1998
Financial Records	13	4	Budget FY 1999	1998-1999
Financial Records	13	5	Budget FY 2000	1999-2000
Financial Records	13	6	Budget FY 2001	2000-2001
Financial Records	13	7	Budget FY 2002	2001-2002
Financial Records	13	8	Budget FY 2003	2002-2003

Series	Box	Folder	Description	Date(s)
Financial Records	13	9	Budget FY 2004	2003-2004
Financial Records	13	10	Budget FY 2005	2004-2005
Financial Records	13	11	Budget FY 2006	2005-2006
Financial Records	13	12	Budget FY 2007	2006-2007
Financial Records	13	16	Budgeting and Planning	2010
Financial Records	13	18	Foundation Accounts	1998
Financial Records	13	19	Foundation Accounts	1999
Financial Records	13	20	Foundation Accounts	2000
Financial Records	13	21	Foundation Accounts	2001
Financial Records	13	22	Foundation Accounts	2002
Financial Records	13	23	Foundation Accounts	2003
Financial Records	13	24	Foundation Accounts	2004
Financial Records	13	26	Foundation Accounts	2006
Financial Records	13	25	Foundation Accounts	20005
Financial Records	13	27	Foundation Accounts - Gift Reports	1994-2005
Financial Records	13	28	Greater State Fund	1986-1994
Financial Records	13	29	Redirection and Reinvestment	1996-2006
Financial Records	13	30	Strengthening EPSCoR Research Library Resources Grant	1995
Financial Records	13	31	TIIAP Grant Proposal	1997
Financial Records	13	32	Title III Grant	1995-1996
Library Serials	22	6	Abstracts and Indexes	1984
Library Serials	22	3	Academic Improvement Committee	2001

Series	Box	Folder	Description	Date(s)
Library Serials	22	26	ACM Publications	1989
Library Serials	22	9	Ag Experiment Station	1983-1989
Library Serials	22	10	Ag Experiment Station	1983-1992
Library Serials	22	13	Ag Experiment Station	1985-1987
Library Serials	22	11	Annual Science Reading Room	1987-1991
Library Serials	22	14	Back Issue Vendors	1986-1996
Library Serials	22	16	Bindery	1992-1999
Library Serials	22	18	Binding of Old Issues Downstairs	1986-1989
Library Serials	22	23	Budget Expenditures	1988-1989
Library Serials	22	24	Budget Expenditures	1989-1990
Library Serials	22	25	Budget Expenditures	1991-1992
Library Serials	22	23	Budget Sources	1990-1991
Library Serials	21	11	Building Addition Plans	1989-2006
Library Serials	21	28	Building Additions - Other Libs	1998-2002
Library Serials	21	29	Building Additions - Other Libs	2003-2006
Library Serials	21	14	Building Compact Storage	1998-1999
Library Serials	21	13	Building Floor Plans	1998-2001
Library Serials	21	17	Building Office	1998
Library Serials	22	15	Building Processes Information	1990
Library Serials	21	12	Building Program Statement	1998-2006
Library Serials	21	16	Building Remodel	2000-2006
Library Serials	21	15	Building Seating	1977-2006
Library Serials	21	25	Building Storage	1997-2000
Library Serials	21	26	Building Storage	1998-2001
Library Serials	22	22	Career Service Mass Meeting	1991-1992
Library Serials	21	22	Carpet	1996
Library Serials	22	21	CASSI	1989
Library Serials	20	14	Cataloging	1984-1990
Library Serials	22	2	Committees	1991-2001
Library Serials	21	19	Computer Lab	1997
Library Serials	22	5	Conspectus (Newsletter)	1987-2003
Library Serials	22	8	Correspondence	1990-1992
Library Serials	22	4	Correspondence Campus Related	1983-1992
Library Serials	22	20	CSIRO Australia	1991
Library Serials	20	28	DCLC/Serials	1983-1986
Library Serials	20	15	Department Annual Reports	1969-1988
Library Serials	20	16	Department Annual Reports	1989-1997
Library Serials	22	34	Documents	1982-1987
Library Serials	22	1	Duplicate Exchanges	1987-1990
Library Serials	22	31	Ebsco	1993
Library Serials	22	33	Education Law Report	1994

Series	Box	Folder	Description	Date(s)
Library Serials	22	32	Effective Schools Research Abstracts	1990
Library Serials	20	17	Electronic Full Text Searching	1990-1993
Library Serials	22	30	Equipment Requests	1984-1990
Library Serials	21	21	Ergonomics	1996-1998
Library Serials	22	29	Faculty Reading Area	1991
Library Serials	22	28	General Research Fund	1990
Library Serials	22	27	Gifts	1983-1991
Library Serials	20	13	Holding National Standards	1981
Library Serials	22	19	House Bindery	1989
Library Serials	20	12	Instructions for Use	Undated
Library Serials	22	35	Inventory	1986-1987
Library Serials	22	17	Journal Cancellations SD Libraries	1992-1993
Library Serials	20	18	Journals, Holding as Measure of Value	1990
Library Serials	20	2	letters and Catalogs	1973-1983
Library Serials	20	1	letters and Catalogs	1982-1983
Library Serials	20	31	Library National Week	1987-1991
Library Serials	21	27	Library Walkthrough Shelving Project	2003
Library Serials	20	10	List	1981-1998
Library Serials	20	9	Lists From Office Universities	1983-1990
Library Serials	21	20	Micro Computer Lab	1987
Library Serials	20	39	Microfilm Estimates	1993
Library Serials	20	40	Microforms	1966-1986
Library Serials	20	42	Microforms	1990-1998
Library Serials	20	37	Minitex	1987-1993
Library Serials	20	36	Minitex Correspondence	1985-1990
Library Serials	20	35	Miscellaneous Correspondence	1982-1991
Library Serials	20	34	Morelos Exchange VAEM	1990-2001
Library Serials	20	33	Muls	1986-1991
Library Serials	20	21	NASIG (North American Serials Internet Group)	1986-1989
Library Serials	20	32	National Agriculture Library Network	1985-1989
Library Serials	20	30	National Library Week Correspondence	1991
Library Serials	20	29	Newspapers	1984-1988
Library Serials	21	24	Other Alternatives for Storage	1998-2003
Library Serials	20	20	Periodical Price Indices	1986
Library Serials	20	27	Philsom Serials List	1984-1994
Library Serials	22	7	Photocopy Masters	Undated

Series	Box	Folder	Description	Date(s)
Library Serials	20	26	Popular Periodical Display	1982-1998
Library Serials	20	11	Printing Version	1995-1998
Library Serials	20	41	Processed Microforms	Undated
Library Serials	20	25	Public Relations Info	1986-1990
Library Serials	20	24	Reserve	1983-1996
Library Serials	20	23	Resource Articles	1975-1991
Library Serials	20	8	Review 1992	1992
Library Serials	20	19	S.D. Periodicals Annotated List	1984
Library Serials	20	7	Storage (Lincoln)	1986-1988
Library Serials	21	23	Storage Lincoln Stacks	1981-2004
Library Serials	21	18	Study Room Renovation	2005
Library Serials	20	22	Subscription Price Increase	1983-1989
Library Serials	20	6	Table of contents Routing Service	1991
Library Serials	20	38	UMI Microforms	1993
Library Serials	20	5	Uncatalogued Serials	1985-1987
Library Serials	22	12	University Publications	1991-1993
Library Serials	20	4	Videx Timewand	1991-1992
Library Serials	20	3	Wilson Indexes	1989-1996
Off Campus Relations	14	1	Agriculture Network Information Center (AgNIC)	2000-2004
Off Campus Relations	14	2	American Library Association (ALA)	2006
Off Campus Relations	14	3	Association of College and Research Libraries (ACRL)	2005
Off Campus Relations	14	4	Augustana College, Sioux Falls, SD	1988-1993, 2006
Off Campus Relations	14	5	Brookings Public Library	1976-2000
Off Campus Relations	14	6	Chungnam National University, Korea	1997, 2000, 2003
Off Campus Relations	14	7	Coalition for Networked Information	1998
Off Campus Relations	14	8	Council of Library and Information Resources	2002
Off Campus Relations	14	9	Council of State University Libraries	1993-2006
Off Campus Relations	14	10	Dakota State University, Madison, SD	1977, 1996-1997
Off Campus Relations	14	11	Educom	1997-1998
Off Campus Relations	14	12	EROS Data Center	1998-1999

Series	Box	Folder	Description	Date(s)
Off Campus Relations	14	13	I-29 Committee	1990-2005
Off Campus Relations	14	14	Legislators	2004-2006
Off Campus Relations	14	15	Listservs	2004-2006
Off Campus Relations	14	17	Minitex Library Information Network	1977-2006
Off Campus Relations	14	16	Minnesota Campus Compact Associates	1997
Off Campus Relations	14	18	MnLink	1997-1998
Off Campus Relations	14	19	Mountain Plains Library Association	2002-2004
Off Campus Relations	14	20	National Agriculture Library Network	1988-2006
Off Campus Relations	14	21	National Association of State Universities and Land-Grant Colleges	1995-2003
Off Campus Relations	14	22	National Library of Medicine	2005
Off Campus Relations	14	23	Networks - Other States	1994-1999
Off Campus Relations	14	24	News Items - Other Libraries	1988-2006
Off Campus Relations	14	25	OCLC Reciprocal Faculty Borrowing Program	1999
Off Campus Relations	14	26	Off Campus Programs - Aberdeen	1995
Off Campus Relations	14	27	Off Campus Programs - Capitol University Center	1993-2003
Off Campus Relations	14	28	Off Campus Programs - Ellsworth Air Force Base / West River Graduate Center	1991-1995
Off Campus Relations	14	29	Off Campus Programs - Rapid City Regional Hospital	1993-2005
Off Campus Relations	14	30	Off Campus Programs - Sioux Falls University Center	1992-2006
Off Campus Relations	14	31	Off Campus Programs - Wegner Health Science Information Center	1998-2006
Off Campus Relations	14	32	Private Universities	1994-1998

Series	Box	Folder	Description	Date(s)
Off Campus Relations	14	33	Public Relations - Campus	1988-2000
Off Campus Relations	14	34	Public Relations - Client Files	1986-1993
Off Campus Relations	14	35	Public Relations - Community	1998-2000
Off Campus Relations	14	36	Public Relations - Disabled	1988-2005
Off Campus Relations	14	37	Public Relations - Friends	1997-1998
Off Campus Relations	15	1	Public Relations - Regental Library Directors	1965-2006
Off Campus Relations	15	2	Public Relations - Role of Library	1986-2002
Off Campus Relations	15	3	Public Relations - Schools	1992-1999
Off Campus Relations	15	5	South Dakota Board of Regents	1994-1999
Off Campus Relations	15	6	South Dakota Board of Regents	2000-2004
Off Campus Relations	15	7	South Dakota Center for the Book	2002
Off Campus Relations	15	4	South Dakota Digital Network	1994
Off Campus Relations	15	8	South Dakota Library Association	1993-2006
Off Campus Relations	15	9	South Dakota Library Association - Academic Section Extension and ILL Questions	1987-2001
Off Campus Relations	15	10	South Dakota Library Association - Local/93	1991-1993, 2005
Off Campus Relations	15	11	South Dakota Library Network	1981-1989
Off Campus Relations	15	12	South Dakota Library Network	1990-2006
Off Campus Relations	15	13	South Dakota Library Network - Advisory Council	1987-1989
Off Campus Relations	15	14	South Dakota Library Network - Databases	1996-1997
Off Campus Relations	15	15	South Dakota Library Network - Executive Committee	1992-1997

Series	Box	Folder	Description	Date(s)
Off Campus Relations	15	16	South Dakota State Library	1995-2006
Off Campus Relations	15	17	South Dakota Virtual University	1999-2000
Off Campus Relations	15	18	Southeast Technical Institute	1996
Off Campus Relations	15	20	Technology and Innovation in Education Newsletter	1997-1998
Off Campus Relations	15	19	Technology Standards Committee	1996
Off Campus Relations	15	21	Tribal Colleges	1998-2001
Off Campus Relations	15	22	Tribal Colleges	2002-2006
Off Campus Relations	15	23	United States Agricultural Information Network	2001, 2005-2006
Off Campus Relations	15	24	Western Governors University	1996-1999
Off Campus Relations	15	25	Western Interstate Commission for Higher Education	1998-2000
Off Campus Relations	15	26	Yunnan Normal University, Kunming, China	2005
On Campus Relations	16	1	125th Anniversary Committee	2005-2006
On Campus Relations	16	2	Academic Affairs Committee	2000-2003
On Campus Relations	16	3	Academic Council	2004-2005
On Campus Relations	16	4	Academic Senate Library Study Team	2004-2005
On Campus Relations	16	5	Advising	2001-2003
On Campus Relations	16	6	Alumni Association	1999-2006
On Campus Relations	16	7	Archives Committee	1996-2006
On Campus Relations	16	8	Bookstore	2004
On Campus Relations	16	9	Buildings and Grounds Committee	1981, 1994, 1999
On Campus Relations	16	10	Cabinet	2005

Series	Box	Folder	Description	Date(s)
On Campus Relations	16	11	Chief Information Technology Officer	2000, 2003
On Campus Relations	16	12	College of Agriculture and Biological Sciences	1998-2005
On Campus Relations	16	13	College of Arts and Sciences	2000
On Campus Relations	16	14	College of Education and Counseling	1997-2004
On Campus Relations	16	15	College of Engineering	1979-2005
On Campus Relations	16	16	College of Family and Consumer Sciences	1980-2001
On Campus Relations	16	17	Computing Services	1996-2000
On Campus Relations	16	18	Dean's Meeting	1999-2006
On Campus Relations	16	19	Distance Education Task Force	1996-2005
On Campus Relations	16	20	DOIT Meeting	2000-2002
On Campus Relations	16	21	DOIT Meeting	2003-2004
On Campus Relations	16	22	Gay, Lesbian	2003
On Campus Relations	16	23	General Education	1999
On Campus Relations	16	24	Graduate Council	1999-2006
On Campus Relations	16	25	Graduate Studies in Progress	2000, 2006
On Campus Relations	17	1	Honors College	1999-2000
On Campus Relations	17	2	Instructional Technologies Center	1980, 1996-2001
On Campus Relations	17	3	International Affairs	2000-2006
On Campus Relations	17	4	IT Security Support Team	2000
On Campus Relations	17	5	Library Committee	1995-2005
On Campus Relations	17	6	Management Meetings	1995-2004

Series	Box	Folder	Description	Date(s)
On Campus Relations	17	7	New Faculty Orientation	1996
On Campus Relations	17	8	President (University)	1981-2006
On Campus Relations	17	9	President's Advisory Council	1994-1996
On Campus Relations	17	10	Program Review	2005-2006
On Campus Relations	17	11	South Dakota Art Museum	1998-1999
On Campus Relations	17	12	South Dakota State Agricultural Heritage Museum	2005
On Campus Relations	17	13	Space Assignment Committee	1997-2005
On Campus Relations	17	15	Student Technology Fellows Program	2000-2006
On Campus Relations	17	16	Student User Data, Survey	2002-2005
On Campus Relations	17	14	Students Association	1996-2003
On Campus Relations	17	17	Teaching and Learning Technology Roundtable	1996-1998
On Campus Relations	17	18	University Archives Committee	2002-2003
On Campus Relations	17	19	University Diversity Council	1996-2003
On Campus Relations	17	20	University Relations	1996
On Campus Relations	17	22	Vice President for Academic Affairs	1996-2006
On Campus Relations	17	21	Vice President for Administration	1998
On Campus Relations	17	23	Web Policy	2000-2003
On Campus Relations	17	24	Writing Across the Curriculum	1997
Reports	17	25	Acquisitions Annual Reports	1969-1995
Reports	17	26	Annual Report	1937-1959, 1973
Reports	17	27	Annual Report FY 1996	1995-1996
Reports	17	28	Annual Report FY 1997	1996-1997
Reports	17	29	Annual Report FY 1998	1997-1998

Series	Box	Folder	Description	Date(s)
Reports	17	30	Annual Report FY 1999	1998-1999
Reports	18	1	Annual Report FY 2000	1999-2000
Reports	18	2	Annual Report FY 2001	2000-2001
Reports	18	3	Annual Report FY 2002	2001-2002
Reports	18	4	Annual Report FY 2003	2002-2003
Reports	18	5	Annual Report FY 2004	2003-2004
Reports	18	6	Annual Report FY 2005	2004-2005
Reports	18	7	Annual Report FY 2006	2005-2006
Reports	18	8	Annual Report FY 2007	2006-2007
Reports	18	9	Biennial Reports	1970-1976, 1972-1988, 1990-1996
Reports	18	10	Property Report	1901
Reports	18	11	Various Reports	1991-1996
Reports [Oversize]	19	4	Annual Report 1914	1913-1914
Reports [Oversize]	19	5	Annual Report FY 1917	1916-1917