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## Academic Evaluation and Assessment Office Records

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# Academic Evaluation and Assessment Office Records

## Finding Aid

South Dakota State University Archives and Special Collections  
Briggs Library (SBL) Room 241 Box 2114  
1300 North Campus Drive  
Brookings, SD 57007  
Phone: 605-688-5094  
Email: [arcrefs@sdstate.edu](mailto:arcrefs@sdstate.edu)

## Collection Summary

### *Identifier*

UA 21

### *Title*

Academic Evaluation and Assessment Office Records

### *Creator*

Academic Evaluation and Assessment Office, South Dakota State  
University

### *Dates*

1943, 1992-2006

### *Extent*

0.21 linear feet -- 1 small document case

### *Language*

English

### *Repository*

South Dakota State University Archives and Special Collections, Hilton  
M. Briggs Library, Brookings, South Dakota.

### *Access note*

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

### *Preferred Citation*

*Name of item.* Academic Evaluation and Assessment Office Records, UA 21. South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

### *Abstract*

The Academic Evaluation and Assessment office coordinates several areas of assessment and provides various testing services to the university students and community. The collection is composed of reports produced by the Academic Evaluation and Assessment Office as a result of educational tests and measurements made by the office. Also included is material related to academic proficiency of students, entering student profiles and placement examinations.

## **Historical Note**

The Academic Evaluation and Assessment Office reports to the Provost and Vice President for Academic Affairs Office and is staffed by a full-time director and four support staff. This office coordinates several areas of assessment and provides various testing services to the university students and community.

Student assessment begins with the collection of data at the freshman level. ACT Assessment or COMPASS scores direct mathematics and English placement. The Cooperative Institutional Research Program (CIRP), a national longitudinal study, gathers basic data on first year students.

Assessment continues at mid-level with department staff administering the proficiency (CAAP) examination. This examination, required by the State Board of Regents, evaluates students in the areas of writing, mathematics, reading, and science reasoning.

This office also collects departmental assessment plans. Each term, following the graduating seniors' exit evaluations, departments forward summary data for those graduating students to the Academic Evaluation and Assessment Office which records and maintains the data.

The Director serves as a consultant for departmental assessment across campus. Continuing student and alumni surveys are conducted periodically.

Additional services include: providing a testing center for ACT, CLEP, MCAT, and other national assessments; proctoring tests for SDSU and non-SDSU students; managing the proficiency testing as directed by the Board of Regents; scoring tests and providing statistical results for campus faculty; designing surveys; consulting; and processing instructor evaluation forms.

## **Contents Note**

This collection is composed of reports produced by the Academic Evaluation and Assessment Office as a result of educational tests and measurements made by the office. Also included is material related to academic proficiency of students, entering student profiles and placement examinations.

## **Key Words**

Educational surveys

Evaluation

South Dakota State College of Agriculture and Mechanic Arts. Department of Educational Research and Measurement

South Dakota State University. Academic Evaluation and Assessment Office.

Student placement

Student proficiency

Student retention

## **Administrative Information**

### *Conditions Governing Access*

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### *Arranged and Described by*

Crystal J. Gamradt, 1998 December 9, additions made 2008 September 17.

## **Container List**

<b>Box</b>	<b>Folder</b>	<b>Description</b>	<b>Date(s)</b>
1	1	Academic standing of first-year students	1993-1994, 1996-1997
1	2	Alumni survey	1993-1994
1	3	Annual report of the Department of Educational Research and Measurement	1943
1	4	Collegiate assessment of academic proficiency of seniors	1992-1993
1	5	Continuing Student survey	1993-1994
1	6	Credit by examination at SDSU	1992
1	7	Credit for what you know	undated
1	8	Entering student profile	1993-1994, 1996-1997
1	9	Newsletter	1999-2001
1	10	Pamphlet	2000
1	11	Placement changes - English and mathematics	2005
1	12	Proficiency report	1999-2001, 2005-2006
1	13	SDSU ACT Class Profile	1999-2000
1	14	SDSU Faculty Profile	2000
1	15	Student International and Multicultural Experience Lob	1999-2001

<b>Box</b>	<b>Folder</b>	<b>Description</b>	<b>Date(s)</b>
1	16	Student proficiency examination; Spring 1996 pilot program preliminary results	1996-1997
1	17	Student retention and graduation rates	1993-1994
1	18	Student satisfaction with SDSU facilities and services	1998, 2000
1	19	Student success at mid-program: Assessment findings	1999-2001
1	20	Survey of recent alumni: Summative report	2000
1	21	Faculty Profile	1999