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Residential Life Records

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SDSU Archives and Special Collections, Hilton M. Briggs Library, "Residential Life Records" (2018). *University Archives*. 78.
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Residential Life Records

Finding Aid

South Dakota State University Archives and Special Collections
Briggs Library (SBL) Room 241 Box 2114
1300 North Campus Drive
Brookings, SD 57007
Phone: 605-688-5094
Email: arcrefs@sdstate.edu

Collection Summary

Identifier

UA 31

Title

Residential Life Records

Creator

Residential Life, South Dakota State University

Dates

1969-2008

Extent

0.42 linear feet -- 1 document case

Language

English

Repository

South Dakota State University Archives and Special Collections, Hilton
M. Briggs Library, Brookings, South Dakota.

Access note

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

Preferred Citation

Name of item. Residential Life Records. UA 31. South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

Abstract

Residential Life administers programs and facilities for all on-campus housing and the university food service. The collection is composed of resident assistant and student housing staff manuals and material for the food service and residence halls on the campus of South Dakota State University.

Historical Note

The Department of Residential Life administers programs and facilities for all on-campus housing. Residence halls at South Dakota State University are living/learning centers where students are challenged to develop as individuals, as well as to study and to meet other students. All unmarried students are required to enter into residence hall and food service contracts with the University. Students who have completed four semesters of full time enrollment or who are two or more years beyond graduation from high school are excused from these requirements. Family student housing and some apartments are available at the University.

The Department of Residential Life offices also administer the university food service. The University Food Service is committed to provide a food service program at SDSU that is both economical and of the highest quality. SDSU's food service program utilizes a computer-based declining cash balance system, uniquely designed to help students manage their individual food service accounts. All SDSU students living in residence halls are required to purchase at least a Base meal plan. Other students, faculty, and staff may voluntarily purchase discounted food programs at established rates.

Contents Note

This collection consists of resident assistant and student housing staff manuals and material for the food service and residence halls on the campus of South Dakota State University. The resident assistant and student housing staff manuals include information on organizational structure, general policies and information, operational procedures, and emergency situations. The food service material includes miscellaneous menus, a notice from the Commons Advisory Council, and a booklet detailing the Saga Food Service

Program. The residence halls material includes guides for men and women residents, information calendars and other miscellaneous items.

Key Words

Dormitories -- Staff

Food service

Residence

South Dakota State University. Department of Residential Life.

Administrative Information

Conditions Governing Access

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

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Arranged and Described by

Crystal J. Gamradt, 1998 November 17, additions made 2008 October 7.

Container List

Box	Folder	Description	Date(s)
1	1	Food Service: Catering	undated
1	2	Food Service: Classic Fare Menu - Catering	2001-2002
1	3	Food Service: Commons Advisory Council	undated
1	4	Food Service: Contests	undated
1	5	Food Service: Faculty and staff dining and Hobo Dough options (brochure)	2001
1	6	Food Service: Faculty and staff dining memberships	2004-2005, 2007-2008
1	7	Food Service: Holiday Menus	undated
1	8	Food Service: International menus	undated
1	9	Food Service: License	undated
1	10	Food Service: Meal plans	1969-1970, undated
1	11	Food Service: Miscellaneous menus	undated
1	12	Food Service: Saga Food Service Program	undated
1	13	Food Service: Service hours	undated
1	14	Food Service: Special events	undated
1	15	Food Service: Sweet sensations	undated
1	16	Food Service: Walder Room	undated
1	17	Posters	1999-2002
1	18	Residence Halls: Graduate Assistantship	2002-2003
1	19	Residence Halls: Information, application and contract	2001
1	20	Residence Halls: Information calendar	1989-1990
1	21	Residence Halls: Inter Residence Hall Council	undated
1	22	Residence Halls: Miscellaneous	2001, undated
1	23	Residence Halls: Resident Assistants	1990
1	24	Residence Halls: Residential Life Handbook	2002-2003
1	25	Resident Assistant Residence Hall Resource Manual	1971-1972
1	26	Staff Directory	2004-2005
1	27	Student Housing Staff Manual	1971-1972
1	28	Summer Placement Exchange	2001